



R.S Landscapes
12 Ivydale Road
Bognor Regis
West Sussex
PO21 5LX

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Your Ref:

Our Ref: AW/303/11/TC

Please ask for: Mrs J Chapman

Direct Dial: 01903 737657

8th December 2011

Dear Mr R Sinclair

The Town and Country Planning Act 1990 (as amended)

Top 18 no. Leylandii trees by 50% within the Aldwick Bay Conservation Area
Tamarisk West Drive Aldwick Bay Estate PO21 4LZ

Thank you for your recent application, which was accepted as valid on 7th December 2011. It is being dealt with by Mrs J Chapman who will be able to help you by telephone should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

Thank you for your recent notification of proposed works to trees which I received on 7th December 2011. It is being dealt with by Mrs J Chapman who will be able to help you should you have any questions.

We have six weeks from the date we received your letter to consider making a Tree Preservation Order on the tree or trees. If by 19th January 2012 you do not hear from us, you may carry out the work as long as you do so within 2 years from the date of your letter and do no more work on the tree or trees than is set out in your letter. We will however endeavour to inform you of the outcome of your proposal before this date.

Please be aware that some of our correspondence including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes throughout the course of the application.

This Council is now legally obliged to publicise all planning applications received. I would be grateful if you would display the enclosed notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public. A decision cannot be made until 12th January 2012 which is the end of the advertising period.

PMAC11

This acknowledgement only relates to planning and does not relate to any other legislation which may or may not apply such as Building Regulations. You will need to carry out your own checks to determine whether any other consents or permissions are required. For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If you are in any doubt you will need to submit a formal Building Regulations submission.

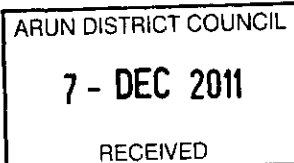
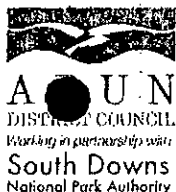
I trust this of assistance to you.

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL', with a stylized flourish underneath.

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

PMAC11



Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

R.S Landscapes
12 Ivydale Road
Bognor Regis
West Sussex
PO21 5LX

Our Ref: **AW/303/11/TC**
Your Ref:

Dear Mr R Sinclair

Please ask for:
Miss C Burrows
01903 737500 Ext 37459
30th November 2011

The Town and Country Planning Act 1990 (as amended)
Town and Country Planning Development Management Procedure Order 2010 (as amended)

Top ?no Leylandii by 50% within the Aldwick Bay Conservation Area
Tamarisk West Drive Aldwick Bay Estate

Thank you for your recent application which I received on 29th November 2011. It is being dealt with by Miss C Burrows who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please confirm in writing the exact number of Leylandii trees you propose to top by 50%. ??

Please also complete question 9 of the planning application (enclosed) and return accordingly.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 14th December 2011. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

** Charlie - see enclosed application form desc.*

pmac42





R.S Landscapes
12 Ivydale Road
Bognor Regis
West Sussex
PO21 5LX

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: AW/303/11/TC
Your Ref:

Dear Mr R Sinclair

Please ask for:
Miss C Burrows
01903 737500 Ext 37459
30th November 2011

The Town and Country Planning Act 1990 (as amended)
Town and Country Planning Development Management Procedure Order 2010 (as amended)

Top ?no Leylandii by 50% within the Aldwick Bay Conservation Area
Tamarisk West Drive Aldwick Bay Estate

Thank you for your recent application which I received on 29th November 2011. It is being dealt with by Miss C Burrows who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please confirm in writing the exact number of Leylandii trees you propose to top by 50%.

Please also complete question 9 of the planning application (enclosed) and return accordingly.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 14th December 2011. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

pmac42

