

Mrs Margaret Thomson
9 willowhale avenue
Aldwick
PO21 4AU

Dear Mrs Thomson,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012

Application for Works to Trees(s) subject to a Tree Preservation Order(TPO)

Development: large macrocarpa trees in garden of no. 7 willowhale avenue which over hang to 9 willowhale avenue. this is affecting the light coming into our garden and natural light into my greenhouse. The branches have extended further out over the garden. Risk of dropping during severe weather. Said branches to be trimmed by approx 3 meters. We are not seeking to reduce the height of the tree, but to reduce its lateral canopy spread by approximately 3 metres on the garden side only. The purpose of this work is to allow more light into our garden, where we are trying to grow vegetables. At present, the tree's extensive lateral spread covers around two-thirds of the garden, resulting in heavy shading and restricting use of the area. we have planted two trees in our garden and are happy to plant another that is in more keeping with garden life.

Location: 9 Willowhale Avenue Aldwick PO21 4AU

Thank you for your recent application which I received on 20th February 2026. It is being validated by Breezie Allwright who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid application until the following item(s) have been received or resolved :-

Please clarify the spread of the tree after the proposed works. If the works only affect one side of the tree please specify which (North, South, East West).

For further guidance, please refer to the list of validation requirements for tree applications on our website: <https://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

If providing additional documents or information, please email it to: planning.responses@arun.gov.uk with a covering email clearly explaining what is being provided. Do not resubmit it via the planning portal as we

receive all the original information plus any amended information and it is not clear what has changed. Please provide the above by **10th March 2026** or your application will be closed as incomplete and where a fee has been paid, I will retain £40.00 (or the entire fee, if less than £40.00) to cover the cost of administering the return. If you have difficulty meeting this deadline please contact the above officer to agree an extension to this time scale. Once the application has been closed, you will need to submit a fresh application if you still want to proceed.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>