

S&P Tree Specialists Ltd
39 St. Blaises Road
Boxgrove
Chichester
PO18 0EJ

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: AW/287/21/TC
Your Ref:
Date: 2nd September 2021

Dear Mr Power,

Town & Country Planning Act 1990 (as amended) s211 Notice

Prior Notification of Work to Tree(s) in a Conservation Area

Development: Holm oaks (T1, T2, T5). Reduce crowns by removing new growth from the previous pruning points (pruning 1.5 - 2m approx.). Holm oak (T3). Reduce height by 2m to blend with the profiles of T1, T2 & T3. Beech (T4). Reduce height to group of branches at 7m approx. Reason for works: good husbandry and to preserve public safety.

Location: 1 The Drive Aldwick PO21 4DU

Thank you for your recent notification which I received on 31st August 2021. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid notification until the following item(s) have been received or resolved :-

T1, T2, T3 & T5 - please provide the proposed height and spread measurements, in metres, for each tree.

T5 Beech - for clarity please confirm if this a Crown Reduction or Lift. If a reduction, please provide the proposed height & spread measurements, in metres, after the reduction. If a crown lift, please either clearly identify the branches to be removed, or the height above ground level to which you wish to lift the crown.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <https://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **16th September 2021** or your notification will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>