



Mrs K Simmons
Genesis Town Planning
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Chichester
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Arun District Council
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Our Ref: AW/279/18/RES

Your Ref:

**Please ask for:
Mrs J Grieves
01903 737500 x 37448**

Dear Mrs Simmons

22nd October 2018

**The Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015 - Article
6**

Application for Approval of Reserved Matters Following Outline Approval

Development Application for approval of reserved matters following outline approval
AW/43/18/OUT for the demolition of existing dwelling & erection of two pairs of semi
detached houses & associated works

Location 261 Aldwick Road Aldwick

Thank you for your recent application which I received on 2nd October 2018. It is being validated by Mrs J Grieves who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

The fee deposited with your application is incorrect. I suggest it should be £1848. This would attract an additional fee of £1386. I would be grateful if you would forward a cheque for this amount to me as soon as possible. (Please note that cash can no longer be accepted)

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **5th November 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning