

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF

From: Julie Grieves
Sent: 31 August 2021 09:15
To: 'Ian Oldfield' [REDACTED]
Subject: RE: AW/276/21/HH - The Quest

Good morning Ian,

Thanks for the response. I'll await the updated forms.

If you have any other queries, please do not hesitate in contacting me.

Kind regards,
Julie

Julie Grieves
Community Infrastructure Levy Officer

T: 01903 737500 ext.37448
E: julie.grieves@arun.gov.uk



Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF

From: Ian Oldfield [REDACTED]
Sent: 28 August 2021 18:20
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Cc: [REDACTED]
Subject: RE: AW/276/21/HH - The Quest

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Good morning Julie, I hope you enjoyed the bank holiday break.

I am so grateful for you taking the trouble to explain why the CIL applies and of course, was aware that 4(b) appeared to apply but received contradictory advice from terraquest.

I have re-read through the submitted form which I will correct and re-submit. I've also noted the contents of forms 2 and 8 and the possibility of the exemption. All the conditions will apply, no interest in renting out and no thought to separate if and when we sell, so hopefully no liability. I have also noted the requirement to advise prior to commencement, I think the £2.5k penalty will keep me focussed!

Apologies if I'm filling your inbox, I anticipate you'll have the follow-up prior to your return on Tues.

Kind regards

Ian Oldfield.

From: Julie Grieves <Julie.Grieves@arun.gov.uk>

Sent: 28 August 2021 16:30

To: Ian Oldfield [REDACTED]

Subject: RE: AW/276/21/HH - The Quest

Afternoon Ian,

Thanks for your email.

So dwellings and residential annexes are CIL regardless of floor area created – annexes because they can potentially be sold on or rented out as a dwelling.

This is why if the annexe is going to be for your own private use, you can apply for relief – there are disqualifying events though so be sure to read the form and submit a commencement notice is approved and before commencing. I have 'snipped' part of the form that shows it is for annexes too

4. Liability for CIL

a) Does the application include new build development (including extensions and replacement) of 100 square metres gross or above?

Yes ☐

No ☐

b) Does the application include creation of one or more new dwellings (including residential annexes) either through new build or conversion (except the conversion of a single dwelling house into two or more separate dwellings with no additional gross floor area created)?

Yes ☐

No ☐

If you answered 'Yes' to either a) or b), please go to Question 5

If you answered 'No' to both a) and b), you can skip to Question 8

I hope this helps. I'm about to log off now but will be back 'in the office' on Tuesday.

Many thanks,
Julie

Julie Grieves

Community Infrastructure Levy Officer

T: 01903 737500 ext.37448

E: julie.grieves@arun.gov.uk



From: Ian Oldfield [REDACTED]
Sent: 28 August 2021 16:23
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Cc: [REDACTED]
Subject: RE: AW/276/21/HH - The Quest

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Dear Ms Grieves,

Thank you for your email.

In respect of the CIL form, I was advised by the company (terraquest.co.uk) who received and validated my application that CIL did not apply as the additional floor space is below 100m². Having now reviewed the guidance at: <https://www.gov.uk/guidance/community-infrastructure-levy> this states; "Most new development which creates net additional floor space of 100 square metres or more, or creates a new dwelling, is potentially liable for the levy." The proposed development is not a new dwelling and would create about 42m² of additional space. It is designed to create independent space within the same house for my wife and I who are estranged and therefore, seeking to create sufficient space and facility for us to continue living in the same house.

Please would you confirm the requirement for the amendment at 4(b). I am simply seeking to clarify and understand why this applies despite the above guidance. I have viewed CIL forms 2 and 8 and will, of course, complete if required.

I am the householder and do not have an agent working on my/our behalf.

Kind regards

Ian Oldfield.

From: Julie Grieves <Julie.Grieves@arun.gov.uk>
Sent: 28 August 2021 15:20
To: [REDACTED]
Subject: AW/276/21/HH - The Quest

Dear Mr Oldfield,

I am contacting you today with regards to the above application and CIL.

You have submitted Form 1 Additional information but this is incomplete. I suggest 4 (b) should be a YES and the rest of the form completed. They may be able to apply for Residential Annexe Relief and if this is something that you/your clients wish to apply for, we must receive a completed Form 2 Assumption of Liability and a completed Form 8 Residential Annex form.

It also shows you as the applicant as well as the agent. If this is not the case, please forward details of the applicant and email address.

Kind regards,

Julie

Julie Grieves

Community Infrastructure Levy Officer

T: 01903 737500 ext.37448

E: julie.grieves@arun.gov.uk



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