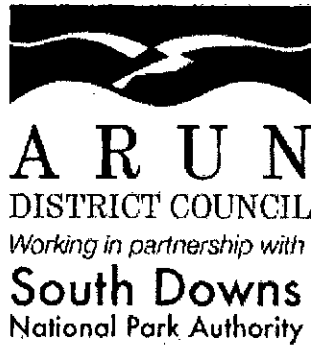




Mrs M Higgins  
27 Fish Lane  
Aldwick  
West Sussex  
PO21 3AH

Arun District Council  
Arun Civic Centre  
Maltravers Road  
Littlehampton  
West Sussex BN17 5LF  
Planning & Building Control General Enquiries  
Tel: (01903) 737756 Fax: (01903) 730442  
Dx: 57406 Littlehampton  
Minicom: 01903 732765  
e-mail: [planning@arun.gov.uk](mailto:planning@arun.gov.uk)  
website: [www.arun.gov.uk/planning](http://www.arun.gov.uk/planning)

**Your Ref:**

**Our Ref:** AW/271/11/T

**Please ask for:** Miss K Rawlins  
01903 737500 Ext 37314

28th October 2011

Dear Mrs Higgins

**The Town and Country Planning Act 1990 (as amended)**  
**The Town and Country Planning (Tree Preservation Order) Regs 1999**  
**Hedgerows Regulations 1997**

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Crown thin by approximately 30% to 2 No Sycamore trees  
27 Fish Lane Aldwick PO21 3AH

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Thank you for your recent application, which was accepted as valid on 26th October 2011. It is being dealt with by Miss K Rawlins who will be able to help you by telephone should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

This Council is now legally obliged to publicise all planning applications received. I would be grateful if you would display the enclosed notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public. A decision cannot be made until 1st December 2011 which is the end of the advertising period.

If you have not received a decision by 21st December 2011 and have not agreed in writing to extend this time limit, or been advised that your application is invalid, you are entitled to appeal to the Secretary of State in accordance with the Town and Country Planning Act within 28 days from the date by which the decision should have been made (unless the application has been referred to the Secretary of State by this Council for decision). Appeals must be made on a form which is obtainable from the Government Office for The South East, West Sussex Team Planning, Bridge House, 1 Walnut Tree Close, Guildford, Surrey, GU1 4GA.

**Please be aware that some of our correspondence including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes throughout the course of the application.**

PMAC11