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Arun District Council
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e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Extension Architecture
First Floor Cobden House
231 Roehampton Lane
Roehampton
SW15 4LB

Please ask for: Jonny Cooper
Email: jonny.cooper@arun.gov.uk
Telephone: 01903 737532
Our Ref: AW/268/24/DEM
Your Ref:
Date: 24th October 2024

Dear Mr Kim,

**Town & Country Planning Act 1990 (as amended)
Town & Country Planning (General Permitted Development) Order 2015(as amended), Schedule 2, Part 11, Class B**

Prior Notification for Demolition

Development: Prior notification under Schedule 2, Part 11, Class B for the demolition of the former Montrose Hotel.
Location: Former Montrose Hotel 2 Selsey Avenue Aldwick PO21 2QX

Thank you for your recent notification which I received on 23rd October 2024. It is being validated by Jonny Cooper who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid notification until the following item(s) have been received or resolved :-

The site notice needs to include the date on which you intend to carry out the demolition and the full address of the local planning authority. Please amend accordingly and resubmit.

Once you have amended the site notice, please submit a statement confirming that the site notice has been served in accordance with paragraph (b)(iv).

If providing additional documents or information, please email it to: planning.responses@arun.gov.uk with a covering email clearly explaining what is being provided. Do not resubmit it via the planning portal as we receive all the original information plus any amended information and it is not clear what has changed. Please provide the above by **7th November 2024** or your notification will be closed as incomplete and where a fee has been paid, I will retain £40.00 (or the entire fee, if less than £40.00) to cover the cost of administering the return. If you have difficulty meeting this deadline please contact the above officer to agree an extension to this time scale. Once the application has been closed, you will need to submit a fresh application if you still want to proceed.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website
<https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to
<https://www1.arun.gov.uk/planning-application-finder>