

Arun Tree Company Ltd
28 Choller Cottage
Barnham Lane
Walberton
Arundel
BN18 0AX

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: AW/267/20/T
Your Ref:
Date: 5th October 2020

Dear Mr Bentley,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012

Application for Works to Trees(s) subject to a Tree Preservation Order(TPO)

Development: T1 Mature Sycamore - Reduce height back to previous pruning points by removing approximately 1.5 meters and tip back lateral growth all around by removing approximately 0.5 of a Meters spread.
T2 Mature Holly - Reduce the Height by 1 Meter and prune lateral growth by removing approximately 0.3 of a Meters spread.
T3 Mature Hawthorn - Prune back to the previous pruning points by removing 1 meters growth all over.
T4 Semi Mature Sycamore - Prune by removing 1.5 meters in height and Prune back the lateral spread all around by 0.5 of a meter.

Location: Wynard 47 Kingsway Aldwick PO21 4DN

Thank you for your recent application which I received on 28th September 2020. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please confirm if 1 No. Holly tree and 1 No. Hawthorn tree were in situ in 1958.

Please provide the proposed height and spread measurement of each tree.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **19th October 2020** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the

above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.