



Mr J Cox
8 Old Place
Aldwick
West Sussex
PO21 3AU

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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Our Ref: AW/267/18/T
Your Ref:

Please ask for:
Technical Support Team
01903 737711

Dear Mr Cox

2nd October 2018

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012
Application for Works to Tree(s) on trees subject to a Tree Preservation Order (TPO)

Development Remove 3-4 branches to 1 No. Eucalyptus tree.

Location 8 Old Place Aldwick

Thank you for your recent application which I received on 11th September 2018. It is being validated by Technical Support Team who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please specify if you will be removing 3 or 4 branches.

For further guidance on making your tree application please click here.

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **16th October 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning