

Mr G Clark
1 Densihale
Aldwick
Bognor Regis
West Sussex
PO21 3SE

Your Ref:
Our Ref: AW/257/11/T
Please ask for:
Mrs S Honney-Bayes
01903 737500 Ext 37445
21st November 2011

Dear Mr Clark

The Town and Country Planning Act 1990 (as amended)
The Town and Country Planning (Tree Preservation Order) Regs 1999
Hedgerows Regulations 1997

Reduce height to 1 no. Silver Birch tree by approx 25%.
1 Densihale Aldwick Bognor Regis PO21 3SE

I refer to your application and matters remaining outstanding which I have referred to previously

I have not received a reply from you and would advise you that unless I received the requested information, within a period of ten days from the date of this letter, I will have no alternative but to return your documentation to you and take no further action with respect to this application.

In this event I will retain one copy of all submitted documentation for my record purposes.

This matter is being dealt with by Mrs S Honney-Bayes who will be able to help you should you have any questions.

Yours sincerely



Keri Robins
Assistant Director Planning Services &
Housing Strategy

SHB

PMAC50



Mr G Clark
1 Densihale
Aldwick
Bognor Regis
West Sussex
PO21 3SE

Dear Mr Clark

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: AW/257/11/T

Your Ref:

Please ask for:

Mrs S Honney-Bayes
01903 737500 Ext 37445

18th October 2011

**The Town and Country Planning Act 1990 (as amended)
The Town and Country Planning (Tree Preservation Order) Regs 1999**

**Reduce height to 1 no. Silver Birch tree by approx 25%
1 Densihale Aldwick Bognor Regis**

Thank you for your recent application which I received on 14th October 2011. It is being dealt with by Mrs S Honney-Bayes who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please provide written arboricultural advice or other diagnostic information from an appropriate expert relating to the condition of the tree in question.

Please confirm your acceptance of the above amended description.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 1st November 2011. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

pmac42