

Mrs Angela Richards
31 Westminster Drive
Aldwick
PO21 3RE

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: AW/224/20/T
Your Ref:
Date: 9th September 2020

Dear Mrs Richards,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012

Application for Works to Trees(s) subject to a Tree Preservation Order(TPO)

Development: Crown reduction of approx. 2.5m to 3 No. Field Maple trees to a height approx. 17.5m spread approx. 6.5m (T1), height 9.5m and spread 3.5m (T2) and height 7.5m and spread 3.5m (T3).

Location: 31 Westminster Drive Aldwick PO21 3RE

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

Please confirm your acceptance of the amended description and measurements in metres.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **23rd September 2020**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.