

Mrs Angela Richards
31 Westminster Drive
Aldwick
PO21 3RE

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: AW/224/20/T
Your Ref:
Date: 2nd September 2020

Dear Mrs Richards,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012

Application for Works to Trees(s) subject to a Tree Preservation Order(TPO)

Development: Crown clean and reduction by 2.5 meters on all 3 trees grouped together all 3 trees are Field Maples and are very top heavy, my concern especially in the recent high winds is that it will come down on our bungalow. (these trees were last trimmed 5 years ago re application Aw 186 15 T
I will send a sketch by email to your planning dep with ref Pp 09031199 which is for this application.
This is being done in the interest of continued health of the trees

Location: 31 Westminster Drive Aldwick PO21 3RE

Thank you for your recent application which I received on 1st September 2020. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please provide the proposed height and spread measurement, in metres, for each Field Maple after the proposed Crown Reduction.

Please submit a Sketch Plan clearly showing the location of each tree. The plan should also include road names and adjoining properties. A North point is also helpful.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **16th September 2020** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.