



Bob Mousley Architects
Cedar Field
Five Acres
Funtington
Chichester
PO18 9LX

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: AW/224/12/

Your Ref:

Please ask for:
Mrs S Honney-Bayes
extn. 37445

17th September 2012

Dear Mr Mousley

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2010 (as amended)

Application for Householder Planning Permission

Development Proposed single storey rear & side extension, new front & rear dormer windows & internal alterations (this application is a dual parish with Pagham) re-submission following AW/134/12/
Location 3 Apple Grove Bognor Regis

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

Please submit 1 electronic or 3 paper copies of a revised block/site plan showing all the proposed works including the new dormer windows, in accordance with the guidance notes available on our website detailed below (click on National List).

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **1st October 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely

Karl Roberts

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PS. If this letter has crossed with you providing the information, please ignore it



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**Our Ref: AW/224/12/
Your Ref:**

**Please ask for:
Mrs S Honney-Bayes
extn. 37445**

Dear Mr Mousley

10th September 2012

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2010 (as amended)**

Application for Planning Permission for Works or Extension to a Dwelling

Development Proposed single storey rear & side extension, new front & rear dormer windows & internal alterations (this application is a dual parish with Pagham) re-submission following AW/134/12/
Location 3 Apple Grove Bognor Regis

Thank you for your recent application which I received on 5th September 2012. It is being dealt with by Mrs S Honney-Bayes who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please submit 1 electronic or 3 paper copies of a location plan at a scale of 1:1250, showing a red edge around the application site, 2 named roads and a north point, in accordance with the guidance notes available on our website detailed below (click on National List).

Please submit 1 electronic or 3 paper copies of a block/site plan at a scale of 1:500, showing the proposed works clearly highlighted and a north point, in accordance with the guidance notes available on our website detailed below (click on National List).

Please submit 1 electronic or 3 paper copies of existing and proposed floor plans at a scale of 1:50 or 1:100, in accordance with the guidance notes available on our website detailed below (click on National List).

Please submit 1 electronic or 3 paper copies of existing and proposed elevations at a scale of 1:50 or 1:100, in accordance with the guidance notes available on our website detailed below (click on National List).

Please submit 1 electronic or 3 paper copies of existing and proposed roof plans at a scale of 1:50 or 1:100, in accordance with guidance notes available on our website detailed below (click on National List).

Please provide the above by **24th September 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

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For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL', with a long, sweeping horizontal flourish underneath.

Karl Roberts
Assistant Director Planning & Economic Regeneration