



Mrs Claire Hailey-Wingate
25 The Drive
Craigweil
Bognor Regis
West Sussex
PO21 4DU

Arun District Council
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Our Ref: **AW/20/20/TC**
Your Ref:

Please ask for:
Nicola Moore
Ext 37944

3rd February 2020

Dear Mrs Hailey-Wingate

**Town & Country Planning Act 1990 (as amended) s211 Notice
Application for Prior Notification of Work to Tree(s) in a Conservation Area**

Development Fell 1 No. tree within the Craigweil House, Aldwick Conservation area
Location 25 The Drive Craigweil

Thank you for your recent application which I received on 27th January 2020. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please confirm the species of the tree to be felled. **UNKNOWN NO LEAVES TO IDENTIFY
HAVE DETAILD WHAT I KNOW IT NOT TO BE.**

Please tick relevant box in Section 8 regarding the condition of the tree.

Please complete Section 9 of the application form.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **17th February 2020** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely