



Mr Chris Moore
Sussex Building Consultancy Limited
3 NORTHCOTE ROAD
BOGNOR REGIS
PO21 5LZ

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: AW/200/17/HH
Your Ref:

Please ask for:
Mrs J Grieves
01903 737500 x 37448

Dear Sussex Building Consultancy Li

25th July 2017

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Alterations to the existing canopy extent & eaves detail & cladding of upper parts of all elevations & the lower parts of the rear elevation - This application affects the character & appearance of the Aldwick Bay Conservation Area.

Location 6 The Byeway Aldwick

Thank you for your recent application which I received on 10th July 2017. It is being validated by Mrs J Grieves who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Elevations

Please submit 1 electronic or 3 paper copies of clearly labelled proposed elevations at a scale of 1:50 or 1:100 (we received 2 existing rear elevation drawings instead)

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **8th August 2017** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning