

Rutledge & Coe Tree Services
7 May Close
Bognor Regis
PO107QZ

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: AW/1/22/T
Your Ref:
Date: 14th January 2022

Dear Mr Rutledge,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012

Application for Works to Trees(s) subject to a Tree Preservation Order(TPO)

Development: Fell 2 No. Plum trees (T1 & T2); Fell 1 No. Holly tree (T3);
Crown reduction to previous points 1 No. Conifer tree (T4) to leave height 4.5m and
spread 4m.
Location: 98 The Fairway Aldwick PO21 4EW

Thank you for your recent application which I received on 5th January 2022. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid application until the following item(s) have been received or resolved :-

Please confirm if the trees were in situ in 1958.

Please confirm your acceptance of the amended description for T4 - Conifer tree.

Please amend the sketch plan to include at least one other named road so that the location is clear.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <https://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **28th January 2022** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website
<https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to
<https://www1.arun.gov.uk/planning-application-finder>