



Mr & Mrs Nigel Sampson
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Our Ref: AW/19/20/T

Your Ref:

Please ask for:
Nicola Moore
Ext 37944

19th February 2020

Dear Mr and Mrs Sampson

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012
Application for Consent to Carry Out Works to Tree(s) Protected by Tree Preservation Order

Development Reduce overhang on 1 No Horse Chesnut tree by 3m. Reduce 1 No. Oak tree by 2.5m. Reduce height by 3m and laterals by 2m to 1 No. Ash tree.
Location 6 Cedar Close Aldwick

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Please provide the measurement of the overhang to 1 No. Horse Chesnut tree after pruning.

Please provide the measurements in metres of the height and spread of 1 No. Oak tree and 1 No. Ash tree after pruning.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **4th March 2020**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

Neil Crowther
Group Head of Planning

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