Arun District Council
Arun Civic Centre
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West Sussex BN17 5LF
Planning General Enquiries
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e-mail:planning@arun.gov.uk
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R S Landscapes
12 Ivydale Road
Bognor Regis
West Sussex
PO21 5LX

Our Ref: AW/17/18/TC

Please ask for:

Amber Willard
01903 737500 x37445

31 January 2018

Dear Mr Sinclair

Town & Country Planning Planning Act 1990 (as amended) s211 Notice
Application for Prior Notification of Work to Tree(s) in a Conservation Area

Description Reduce 1 No. Eucalyptus and 1No.Willow tree to previous pruning points approx 2-3m. Reduce 1No. Acacia by 3m within Aldwick Bay Conservation Area.

Location 9 Willow Way Aldwick,,

Thank you for your notification received on 16th January 2018, I am writing to acknowledge that it was accepted as a validly made on 29th January 2018. On receipt of this letter if you have any concerns about the way that the Council has described your proposed work you should contact the Case Officer: Amber Willard who will be dealing with your application, to discuss the matter.

The Council will publicise this application by means of a site notice on or near the application site and on our website. The notice needs to be displayed for not less than 21 days. **The notice and folder remain the property of Arun District Council and MUST NOT BE REMOVED and remain in place for the officer to collect after the 21 days have expired.** If there are any problems with regards to the site notice (e.g. vandalism), please contact your Case Officer.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 27th February 2018. You can follow how your application is progressing on the Council's website:

www.arun.gov.uk/planning

Under section 211 of the Act, the outcome of your application will either be that the Council:
- consider it necessary in the interests of amenity not to permit the proposed works and so will make a Tree Preservation Order (TPO)
- decide not to make a Tree Preservation Order and inform you within 6 weeks from the receipt of the notification that the proposed works can go ahead within 2 years of the date of the decision.
- decide not to make a Tree Preservation Order and allow the 6 weeks for determination to expire, at which point the work can go ahead so long as it is carried out within 2 years of the date of the notice.

Finally, can I remind you that it a criminal offence to carry out works to trees in a Conservation Area without first having the Councils consent. The penalties are the same as those for contravening Tree Preservation Order (TPO), for example the owner or anyone who cuts down a tree is liable, if convicted in the Magistrates' Court to a fine up to £20,000.

Please do not hesitate to contact the case officer if you have any queries.

Yours sincerely

Neil Crowther
Group Head of Planning

Please note: When an application is submitted online or with an email address in the agent details, most correspondence, including the decision notice will be sent by email. It is therefore important that you inform us if you make any change to your email address during the course of this application.