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WEST MEADS COMMUNITY CENTRE AND ASSOCIATION

Registered Charity No: 305338

West Meads Community Hall, The Precinct, West Meads,
Bognor Regis, West Sussex, PO21 5SB

Chairman: Mr A Newman

28 July 2013.

Mr C. Cooper
Planning Department
Arun District Council
Maltravers Road
Littlehampton
West Sussex.

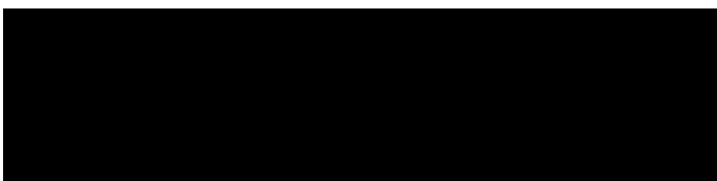
Dear Mr Cooper

We spoke on the telephone on Thursday last, when I asked for your help with a planning application (attached).

As advised, I have completed what I can and, as I explained, we have very limited funds that we have raised ourselves, so it is important that we get this application accepted and do not waste our finances.

I am most grateful for your help and advice and have taken the liberty of sending this to you, trusting that, if you are not the "Case Officer," that you will pass this information onward.

Thank you once again.



Carol Wiseman.

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Dear Sirs

This letter accompanies a planning application for a small kitchen extension to the above Community Hall, which is situated on private land and adjoins a small commercial centre. A Village Green, registered by me in 2001, 'The Queen's Field' adjoins this land, as well as a nearby sports pavilion and a children's playground. A derelict church stands close by, with permission granted to develop the site.

The Hall was built at the end of the 1960's, on land given to the community for this purpose. Apart from a small grant, the residents themselves raised the remainder of the finance by holding hundreds of coffee mornings, whist drives and social events in their homes. To this day, the Community Hall receives no grants or other funding; the members raise all of the finance themselves. It is administered and cared for by a small group of Trustees.

We, the residents and Trustees, have been raising finance for this extension for so many years, we feel the time is 'now or never' to get it done, as our finances are very limited.

The Hall is widely used; morning, afternoon and evening, seven days a week, every week of the year. Big events are held here, wedding receptions, concerts, line dancing, etc., where the kitchen is in constant use but, being so small, it often causes problems. Just a small extension will make a considerable difference. Ever since our church was closed, the Community Hall has accommodated a Sunday service for many local parishioners.

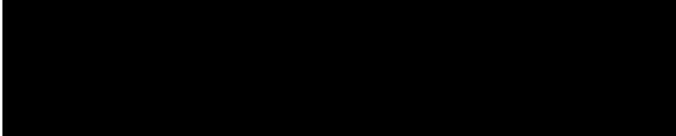
The proposed extension will not protrude beyond the building line; it just fills in an alcove.

Over the years, there have been many changes of Trustees. Being a very elderly community, inevitably some of the original paperwork is no longer available. We have been advised to complete the application form as best we can and ask you to look on it favourably. We enclose a cheque for £195.00, which we understand is the fee for such a small extension. As the applicant and Trustee, I ask you to contact me if you require any further details or a site visit. My details follow:

Mrs Carol Wiseman
6 College Close
West Meads
Bognor Regis
PO21 5RR



Thank you for your help and cooperation.



CAROL WISEMAN