

Householder Application for Planning Permission for works or extension to a dwelling and for relevant  
demolition of an unlisted building in a conservation area  
Town and Country Planning Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.  
If you require any further clarification, please contact the Authority's planning department.

**1. Applicant Name, Address and Contact Details**

|                                                               |                |             |      |          |       |
|---------------------------------------------------------------|----------------|-------------|------|----------|-------|
| Title:                                                        | Mr             | First Name: | Mike | Surname: | Terry |
| Company name:                                                 |                |             |      |          |       |
| Street address:                                               | 28 The Drive   |             |      |          |       |
|                                                               | Bognor Regis   |             |      |          |       |
| Telephone number:                                             |                |             |      |          |       |
| Mobile number:                                                |                |             |      |          |       |
| Town/City:                                                    | West Sussex    |             |      |          |       |
| Fax number:                                                   |                |             |      |          |       |
| Country:                                                      | United Kingdom |             |      |          |       |
| Email address:                                                |                |             |      |          |       |
| Postcode:                                                     | PO214DU        |             |      |          |       |
| Are you an agent acting on behalf of the applicant?           |                |             |      |          |       |
| <input type="radio"/> Yes <input checked="" type="radio"/> No |                |             |      |          |       |

**2. Agent Name, Address and Contact Details**

No Agent details were submitted for this application

**3. Description of Proposed Works**

Please describe the proposed works:

Replace windows with double glazed units. Add front porch. Install photovoltaic panels. Install 2 No Velux windows. Remove redundant second chimney.  
Minor reconfigurations to doors and windows. Partial rendering to match in with existing.  
The general aim of the works is to give a more unified look to the previously ad-hoc nature of the property development.

Has the work already been started  
without planning permission?

☒ Yes ☐ No

If Yes, please state when  
the works were started:

08/05/2018

Has the work already been completed  
without planning permission?

☐ Yes ☒ No

#### 4. Site Address Details

Full postal address of the site (including full postcode where available)

|                 |                                                 |         |                      |
|-----------------|-------------------------------------------------|---------|----------------------|
| House:          | <input type="text" value="28"/>                 | Suffix: | <input type="text"/> |
| House name:     | <input type="text" value="Craig Rock Cottage"/> |         |                      |
| Street address: | <input type="text" value="The Drive"/>          |         |                      |
|                 | <input type="text"/>                            |         |                      |
|                 | <input type="text"/>                            |         |                      |
| Town/City:      | <input type="text" value="Aldwick"/>            |         |                      |
| Postcode:       | <input type="text" value="PO21 4DU"/>           |         |                      |

Description of location or a grid reference  
(must be completed if postcode is not known):

|           |                                     |
|-----------|-------------------------------------|
| Easting:  | <input type="text" value="490737"/> |
| Northing: | <input type="text" value="98156"/>  |

Description:

#### 5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

|        |                                 |             |                                     |          |                                   |
|--------|---------------------------------|-------------|-------------------------------------|----------|-----------------------------------|
| Title: | <input type="text" value="Mr"/> | First name: | <input type="text" value="Andrew"/> | Surname: | <input type="text" value="Wood"/> |
|--------|---------------------------------|-------------|-------------------------------------|----------|-----------------------------------|

|            |                                        |
|------------|----------------------------------------|
| Reference: | <input type="text" value="PAA/83/18"/> |
|------------|----------------------------------------|

Date (DD/MM/YYYY):  (Must be pre-application submission)

Details of the pre-application advice received:

Verbal feedback from Mr Wood on 25.5.18. Advised that sufficient detail had been provided for the application and that our plans were of a minor nature and unlikely to raise objections. However, a full application would still need to be submitted.

#### 6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

☐ Yes ☒ No

#### 7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

☐ Yes ☒ No

#### 8. Parking

Will the proposed works affect existing car parking arrangements?

☐ Yes ☒ No

## 9. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☐ No

## 10. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

### Doors - description:

Description of existing materials and finishes:

Timber front door. Timber side access door (part glazed). Timber personnel door to garage (external). Pressed steel up and over uninsulated garage door. Timber stable door in kitchen (single glazed). Aluminium sliding doors in sitting room.

Description of *proposed* materials and finishes:

Front door to be replaced with oak veneer, aluminium composite door and glass side panel. Side door to be aluminium composite RAL 7044. Kitchen door to be widened to double French doors (RAL 7044). Sliding doors to be replaced by double aluminium composite French doors plus glass side panels. Existing garage personnel door to be replaced by similar. Up and over door to be replaced sectional steel composite insulated.

### Roof - description:

Description of existing materials and finishes:

Slate roof with terracotta ridge tiles.

Description of *proposed* materials and finishes:

Unchanged, but with the addition of a new oak framed front porch with slate roof.

### Walls - description:

Description of existing materials and finishes:

Mixture of brickwork, white lime render, white pebble dash and clay hanging tiles.

Description of *proposed* materials and finishes:

Area of white lime render to be extended to create a more unified look. Pebble dash to be white rendered.

### Windows - description:

Description of existing materials and finishes:

Mixture of white timber, white UPVC and aluminium self coloured windows.

Description of *proposed* materials and finishes:

Aluminium composite double glazed windows with a unified look throughout. Finished in RAL 7044 colour.

### OTHER - description:

Type of other material:

Description of existing materials and finishes:

Painted aluminium downpipes and gutters

Description of *proposed* materials and finishes:

Self coloured galvanised steel guttering and downpipes.

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☐ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

Two pdf drawings (28 The Drive (A) and 28 The Drive (B) and three supporting photographs (28 The Drive (C-E).  
Drawing A contains existing and proposed elevations.  
Drawing B is a plot plan also containing the rough location of a proposed garden shed.

## 11. Explanation for Proposed Demolition Work

Why is it necessary to demolish all or part of the building(s) and/or structure(s)?

Chimney was added in the mid '80s to the part of the building previously a stable building (circa 1800). It had never been used and was out of character. It also included a redundant unsightly external steel flue pipe.

## 12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ The agent ☒ The applicant ☐ Other person

## 13. Certificates (Certificate A)

### Certificate of Ownership - Certificate A Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding ("*agricultural holding*" has the meaning given by reference to the definition of "*agricultural tenant*" in section 65(8) of the Act).

Title:  First name:  Surname:   
Person role:  Declaration date:  ☒ Declaration made

## 14. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.



Date