

Mr David Parfett
Windmill Cottage
6 Windmill Close
Aldwick
Bognor Regis
PO21 4ND

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: AW/16/22/T
Your Ref:
Date: 24th January 2022

Dear Mr Parfett,

**Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012**

Application for Works to Trees(s) subject to a Tree Preservation Order(TPO)

Development: T1 Silver Birch (Mature *Betula pendula*) T2 Oak (Semi mature *Quercus* spp) T3 Beech (Semi mature *Fagus sylvatica*)

In each case to crown thin by approx 20% and crown reduce by approx 20% to established pruning points in the interests of the trees' health and vitality and local amenity.

See also AW/1/12/T (approved on 10/2/12), AW/57/16/T (approved on 15/4/16 after approval by arboriculturalist Daffyd Lloyd on 31/3/16) and AW/350/18/T (approved on 4/2/19).

Location: Windmill Cottage 6 Windmill Close Aldwick Bay Bognor Regis PO21 4ND

Thank you for your recent application which I received on 19th January 2022. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid application until the following item(s) have been received or resolved :-

Please provide the proposed height and spread measurements, for each tree, after the Crown reduction.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <https://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **7th February 2022** or your application will be closed as incomplete and you

will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>