



Craigwell Private Estate Ltd
15 Wychwood Close
Craigwell
Bognor Regis
West Sussex
PO21 4DW

Arun District Council
Arun Civic Centre
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West Sussex BN17 5LF
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Our Ref: AW/169/15/T
Your Ref:

Please ask for:
Miss K Garner
01903 737711 x 37467

Dear Mr Lock

25th June 2015

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012
Application for Works to Tree(s) on trees subject to a Tree Preservation Order (TPO)

Development Fell 2No. Plum trees, remove two limbs overhanging highway by 2.5m to 1No. Red Oak, Lop 1No. Maple by 1m to unmask street light, crown lift growth over highway to a head clearance height of 2.5m & reduce east growth by 1.5m to balance canopy to 1No. Flowering Cherry. Prune back 1No. Yew Tree over entrance drive by 1m & over highway.

Location 3 Wychwood Close Aldwick

Thank you for your recent application which I received on 17th June 2015. It is being validated by Miss K Garner who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please confirm the amount of surgery to the Yew Tree (T5) overhanging the road, in metres.

Please submit an amended plan to show the position of all trees subject to this application.

For further guidance on making your tree application please click here.

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **9th July 2015** or your application will be returned to you as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Karl Roberts
Director Planning & Economic Regeneration