ARUN DISTRICT COUNCIL

No. AW 163 09 TC 4

SEP 2009

Received

Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF
Tel: 01903 737756

www.arun.gov.uk

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.
You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).
It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address

Title:	MR
First name:	PHILIP
Last name:	HITCHINS
Company (optional):	THE ALDWICK BAY CO. LTD
Unit:	
House number:	6
House suffix:	
House name:	
Address 1:	COASTGUARDS Parade
Address 2:	BARRACK LANE
Address 3:	
Town:	BOGNOR REGIS
County:	
Country:	
Postcode:	PO21 4DX

2. Agent Name and Address

Title:	MR
First name:	PHILIP
Last name:	HITCHINS
Company (optional):	
Unit:	
House number:	1
House suffix:	
House name:	WILLOW HOUSE
Address 1:	WILLOW WAY
Address 2:	ALDWICK
Address 3:	'
Town:	BOGNOR REGIS
County:	
Country:	
Postcode:	PO21 4NA

$Date: 2009/02/24 14:34:12 $ $Revision: 4.3 $

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit: | House number: | House suffix:

House name:

Address 1: BEACH Close

Address 2: Aldwick Bay Estate

Address 3:

Town:

County:

Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

Trees on verge between Road & Gardens - All situated in BEACH Close, Aldwick Bay Estate.

BEACH Close is off THE FAIRWAY, Aldwick Bay Estate

4. Trees Ownership

Is the applicant the owner of the tree(s): ☐ Yes ☐ No

If 'No' please provide the address of the owner (if known and if different from the trees location)

Title: | First name:

Last name:

Company (optional):

Unit: | House number: | House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone numbers

Country code: | National number: | Extension number:

Country code: | Mobile number (optional):

Country code: | Fax number (optional):

Email address (optional):

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☑ Yes ☐ No

Are you wishing to carry out works to tree(s) in a conservation area? ☑ Yes ☐ No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

A Blanket TPO on the Aldwick Bay Estate

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below : tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

Please see attached :

7. Identification Of Tree(s) And Description Of Works continued ...

Please see attached

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees
A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes).
It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO
Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☑ Yes ☐ No
   If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☑ Yes ☐ No
   If YES, you are required to provide for:

   Subsidence
   A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

   Other structural damage (e.g. drains, walls and hard surfaces)
   Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)
Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☐ Yes ☑ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

9. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8) ☑

For all trees
(see Question 7)

- Clear identification of the trees concerned ☑
- A full and clear specification of the works to be carried out ☑

For works to trees protected by a TPO
(see Question 8)

Have you:

- stated reasons for the proposed works? ☑
- provided evidence in support of the stated reasons? in particular:
  - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert ☐
  - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist. ☐
  - in respect of other structural damage - written technical evidence ☐
- included all other information listed in Question 8? ☐

10. Declaration - Trees

I/we hereby apply for consent/give notice for tree work as described in this form and the accompanying plans and additional information.

[redacted] Or sign [redacted]

Date (DD/MM/YYYY):

02/09/09 (This date must not be before the date of sending or hand-delivery of the form)

11. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

12. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
	[redacted]	

Country code: Mobile number (optional):

Country code: Fax number (optional):

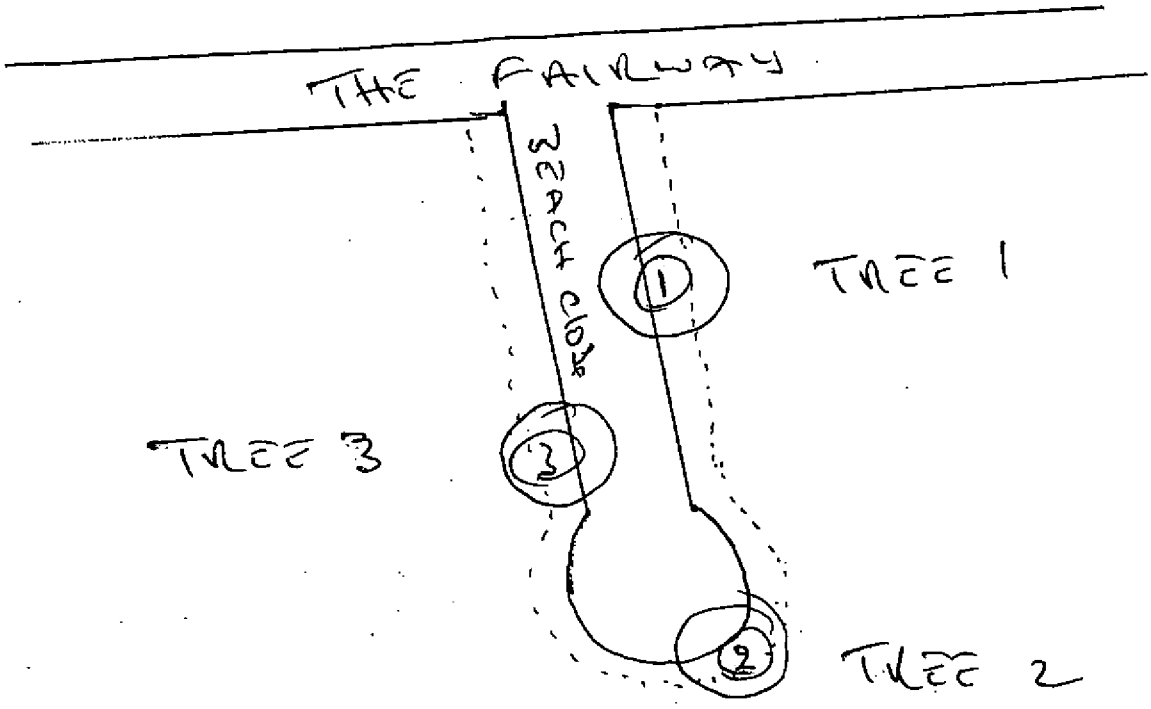
Email address (optional): [redacted]

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.

(Please see guidance notes)

LOCATION MAP





Aldwick Bay Estate

Aldwick Bay Company Limited
6 Coastguards Parade, Barrack Lane
Bognor Regis, W Sussex PO21 4DX
Tel: 01243 264529

Arun District Council
2nd September 2009.

Application for works to be done on trees adjoining the highway in Beach Close, Aldwick Bay Estate. Land and trees owned by The Aldwick Bay Co Ltd.

These notes are in relation to points 7 and 8 of the application form dated 2nd September 2009.

Point 7

This application is concerning 3 Lombardy Poplar's situated in Beach Close.

Tree No 1. Mature Lombardy Poplar
This tree stands at around 18-20m in height, it has three stems from about 2.5m and then branches out into 14 stems at approximately 4m, all caused by previous pruning. This extremely large tree is situated approximately 5m from the nearest house (see plan and Google map).

Work to be undertaken:
Reduce the height of this tree to approximately 9m
Reduce the number of stems by approximately 1/3rd, especially those fronting the nearest house.
Remove any dead wood.

Tree No 2. Mature Lombardy Poplar
This tree is approximately 18-20m high, is twin stemmed at 2.5m and multi stemmed at approximately 4m, branching into 7 stems, all caused by previous pruning. There is some decay in some stems and a number of dead branches.
This tree is approximately 15/20m from the nearest house.

Work to be undertaken:
Reduce the height of this tree to approximately 9m.
Remove any dead wood

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Tree No 3. Lombardy Poplar
This tree is approximately 18-20m in height, is twin stemmed from 2.5m and multi stemmed (10 stems) from approximately 4m. Much of the growth is across the road and away from the prevailing SW winds.

Work to be undertaken:
Reduce the height to approximately 9m
Remove 4 stems facing Road
Remove any deadwood.

Point 8

These 3 trees are in mixed condition with signs of previous pruning and all have some dead wood with signs of decay in some stubs to tree No 2.

Tree No 1 is only approximately 5m from the nearest house, whilst trees No 2 & 3 are approximately 20/25m from houses.

At this height and in the condition stated the Aldwick Bay Co. Ltd and the residents of Beach Close consider these 3 trees to be dangerous and unstable and that they require urgent attention and reduction in height.

[redacted]

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