



R S Landscapes
12 Ivydale Road
Bognor Regis
West Sussex
PO21 5LY

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: AW/15/13/T
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr Sinclair

30th January 2013

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012
Application for Works to Tree(s) on trees subject to a Tree Preservation Order (TPO)

Development Fell 1 Macrocarpa tree, fell 1 No Spruce tree, fell 1 No Leylandii tree, fell 2 No Sycamore trees, reduce 1 No Willow tree by 3m, reduce 1 No Silver Birch tree by 4m, reduce 1 No Willow tree by 4m, and reduce 1 No Atlantic Cedar tree by 2m

Location 226 Manor Way Aldwick

Thank you for your recent application which I received on 21st January 2013. It is being dealt with by Mrs D Johnson who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please specify, when reducing the trees by the amount, if you will be crown lifting, crown reducing or reducing the length of certain branches. If reducing the length of branches, please specify on which side of the specific tree (North, South, East or West).

Please provide the above by **13th February 2013**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

For further guidance or to obtain the documents as required above please refer to our website: <http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL', with a long, sweeping horizontal line underneath.

Karl Roberts
Assistant Director Planning & Economic Regeneration