Arun District Council
Arun Civic Centre
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Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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S & P Tree Specialists Ltd
St Blaises road
Boxgrove
Chichester
West Sussex
PO18 0EJ

Our Ref: AW/151/16/TC

Please ask for:

Richard Temple
01903 737591

18 May 2016

Dear Mr Power

Town & Country Planning Planning Act 1990 (as amended) s211 Notice
Application for Prior Notification of Work to Tree(s) in a Conservation Area

Description Fell 1 No. Holm Oak tree & reduce boughs over highway by up to 3m to 1 No. Holm Oak tree within the Craigweil House Conservation Area.

Location Verge in front of 1 The Drive,Aldwick,

Thank you for your notification received on 12th May 2016, I am writing to acknowledge that it was accepted as a validly made on 12th May 2016. On receipt of this letter if you have any concerns about the way that the Council has described your proposed work you should contact the Case Officer: Richard Temple who will be dealing with your application, to discuss the matter.

The Council will publicise this application by means of a site notice on or near the application site and on our website. The notice needs to be displayed for not less than 21 days. **The notice and folder remain the property of Arun District Council and MUST NOT BE REMOVED and remain in place for the officer to collect after the 21 days have expired.** If there are any problems with regards to the site notice (e.g. vandalism), please contact your Case Officer.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 15th June 2016. You can follow how your application is progressing on the Council's website:

www.arun.gov.uk/planning

Under section 211 of the Act, the outcome of your application will either be that the Council:

- consider it necessary in the interests of amenity not to permit the proposed works and so will make a Tree Preservation Order (TPO)
- decide not to make a Tree Preservation Order and inform you within 6 weeks from the receipt of the notification that the proposed works can go ahead within 2 years of the date of the decision.
- decide not to make a Tree Preservation Order and allow the 6 weeks for determination to expire, at which point the work can go ahead so long as it is carried out within 2 years of the date of the notice.

Finally, can I remind you that it a criminal offence to carry out works to trees in a Conservation Area without first having the Councils consent. The penalties are the same as those for contravening Tree Preservation Order (TPO), for example the owner or anyone who cuts down a tree is liable, if convicted in the Magistrates' Court to a fine up to £20,000.

Please do not hesitate to contact the case officer if you have any queries.

Yours sincerely



Karl Roberts
Director Planning & Economic Regeneration

Please note: When an application is submitted online or with an email address in the agent details, most correspondence, including the decision notice will be sent by email. It is therefore important that you inform us if you make any change to your email address during the course of this application.