

Mr D Brazier
5 Grangefield Way
Aldwick
West Sussex
PO21 4EG

Your Ref:
Our Ref : AW/151/11/NMA
Please ask for:
Mrs J Chapman
Direct Dial: 01903 737657

30th June 2011

Dear Mr Brazier

Application for a non-material amendment following a grant of planning permission
AW/175/08/ for a velux roof window to front elevation to match existing
5 Grangefield Way Aldwick PO21 4EG

Receipt No P87527 Amount: £ 25.00

VAT Number 193 5586 24

TOTAL PAID: £ 25.00

Thank you for your recent planning application, which was accepted as a valid application on 27th June 2011. It is being dealt with by Mrs J Chapman who will be able to help you by telephone, should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

Please do not hesitate to contact us if you have any queries.

Yours sincerely



Karl Roberts
Assistant Director Planning Services &
Housing Strategy



Mr D Brazier
5 Grangefield Way
Aldwick
West Sussex
PO21 4EG

Dear Mr Brazier

NOT SENT.
CALL PAY WOULD
NOT WORK, SO
CHEQUE SENT.
DATE MADE
COMPLETE - 27/6/11.

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: **AW/151/11/NMA**
Your Ref:

Please ask for:
Mrs S Honney-Bayes
01903 737500 Ext 37445
27th June 2011

**Application for a non-material amendment following a grant of planning permission
AW/175/08/ for a velux roof window to front elevation to match existing
5 Grangefield Way Aldwick**

Thank you for your recent application which I received on 27th June 2011. It is being dealt with by Mrs S Honney-Bayes who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

No fee accompanied your application as is required by the Regulations. I suggest that the required fee is £25 and would be grateful if you would forward a cheque for this amount to me as soon as possible. (Please note that cash can no longer be accepted at these offices)

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 11th July 2011. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely



Karl Roberts
Assistant Director Planning Services &
Housing Strategy

