



Mr Chris Moore
Sussex Building Consultancy Limited
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Arun Civic Centre
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Planning General Enquiries
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Our Ref: AW/138/18/HH
Your Ref:

Please ask for:
Miss C Burrows
01903 737500 x37459

Dear Sussex Building Consultancy Li

22nd May 2018

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development New 500 mm high close boarded fencing on top of existing rear brick boundary wall.
Location 48 Craigweil Lane Aldwick

Thank you for your recent application which I received on 3rd May 2018. It is being validated by Miss C Burrows who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

No fee accompanied your application. I suggest that the required fee is £206 and would be grateful if you would forward this amount to me as soon as possible. (Please note that cash can no longer be accepted at these offices)

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **5th June 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning