

## Charlotte Burrows

---

**From:** [REDACTED]  
**Sent:** 10 July 2015 15:09  
**To:** Charlotte Burrows  
**Subject:** Application for Tree works

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good afternoon Miss Burrows

Re: Application for tree works at: Garth Cottage, 44 Fish Lane, Aldwick, PO21 3AH

I telephoned your office this morning as it is nearing the 6 weeks since we sent in our application, regarding the felling of 3 x Leylandi trees and the pruning and crown reduction of 1 x Holly tree. I was told my application was on hold awaiting some information you required, and that an e mail had been sent to us regarding this. Unfortunately we have not received this e mail. I believe the information you require is the measurements in metres regarding the crown reduction of the Holly tree. This tree has grown enormously over the last 2 years and its branches are intertwined with trees next door. The crown would need to be reduced by 2 metres and the branches need to be reduced to between 2 and three metres as they are now right over our drive and the public footpath. In doing this the tree would become a nice neat and tidy looking tree.

Regarding the 3 x Leylandi trees: the trunk of the nearest one to our bungalow is now within 1 metre of our property and is leaning quite heavily over our roof. After windy conditions branches have snapped and some fall to the ground and some are left hanging. The roots of these trees are also centimetres from our drainage/sewage pipes. On reading the terms of our house Insurance Policy, it states the policy is invalid should anything happen involving trees within 3 metres of the property.

We have however, planted 3 x Red Robins and one Leylandi tree, and have another 2 Leylandi trees ready for planting.

Please, if you have further concerns regarding the Holly Tree, would you please allow the removal of the 3 Leylandi trees as soon as possible.

Yours sincerely  
Mr & Mrs Truman