



Mr B K Martin
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Our Ref: AW/126/15/HH
Your Ref:

Please ask for:
Mrs J Grieves
01903 737711 x 37448

Dear Mr Martin

12th May 2015

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Proposed alteration to rear/south elevation revising previous application ref: AW/332/13 reducing area of work to be carried out.

Location Tradewinds 7 Arun Way Bognor Regis

Thank you for your recent application which I received on 1st May 2015. It is being validated by Mrs J Grieves who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

The scale on the location and block plan is incorrect. Please resubmit revised plans with the correct scale on.

Please forward 3 copies of existing & proposed roof plans

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **26th May 2015** or your application will be returned to you as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Karl Roberts
Assistant Director Planning & Economic Regeneration