

Ms Helena Mancey
Coastwoods
32 Kingsway
Craigweil
Bognor Regis
PO21 4DH

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: AW/122/20/TC
Your Ref:
Date: 1st June 2020

Dear Ms Mancey,

Town & Country Planning Act 1990 (as amended) s211 Notice

Prior Notification of Work to Tree(s) in a Conservation Area

Development: T1 Magnolia - fell as touching no 30 & 32 Kingsway properties . Trunk 9ft from No. 30, 12ft from No. 32 and 6" from drain in front garden. No replanting as mature hedgerow already exists.
T2 Hornbeam - reduce crown by 1/3rd to reach 6m in height x 4m wide as excessive shading
T3 Maple - reduce crown top by 1m max to better shape
T4 conifer - fell as dead - too restricted by Oak
T5 Oak - prune crown by 3m back to original crown as excessive shading
Location: Coastwoods 32 Kingsway Aldwick PO21 4DH

Thank you for your recent notification which I received on 1st June 2020. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal notification until the following item(s) have been received or resolved :-

Please provide the proposed height and spread measurements, after reduction, for 1 No Maple tree and 1 No. Oak tree

For further guidance, please refer to the list of validation requirements for tree applications on our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **15th June 2020** or your notification will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.