



Arun District Council
Arun Civic Centre
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West Sussex BN17 5LF
Planning & Building Control General Enquiries
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Ms Burbridge
Lings Lawn
38 Kingsway
Aldwick
PO21 4DL

Our Ref: AW/119/12/TC

Please ask for:

**Miss K Rawlins
01903 737500 x 37314**

Dear Ms Burbridge

14 May 2012

**Town & Country Planning (Tree Preservation) (England) Regulations 2012
Application for Prior Notification of Work to Tree(s) in a Conservation Area**

Development Fell 1no. Cherry tree within the Craigweil House Conservation Area, Aldwick

Location Kings Lawn 38 Kingsway, Aldwick,

Thank you for your application received on 9th May 2012, I am writing to acknowledge that it was accepted as a valid application on 9th May 2012. On receipt of this letter if you have any concerns about the way that the Council has described your application you should contact the Case Officer Miss K Rawlins who will be dealing with your application to discuss the matter.

Your application has been put into the Planning Register and is available for viewing by the public at the Council Offices and on the website. The Council publicise all planning applications by means of a site notice on or near the application site. On their visit the Case Officer will put this notice in a place where it can be seen by members of the public. The notice needs to be displayed for not less than 21 days.

During this time I hope you will do all that you can to ensure that it is not removed or defaced and that it is removed at the end of the specified period. If there are any problems with regards to the site notice (e.g. vandalism), please contact your Case Officer.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 14th June 2012. Due to the pressure of work it will not be possible for you to meet with the Case Officer unless you have made an appointment. You can follow how your application is progressing on the Council's website:

www.arun.gov.uk/planning

If you have not received a decision by 20th June 2012 or agreed in writing to extend the time in which the Council make a decision, you can appeal to the Secretary of State. Your appeal (under Section 78 of the Town & Country Planning Act 1990) would be that the Council has failed to make a decision and you would be asking a Government Planning Inspector to make the decision instead. You can do this on a form which you can get from the Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN. Or from the planning portal website www.planningportal.gov.uk/planning/appeals/

This acknowledgement only relates to this planning application and not to any other applications you may have made, or may need to make to the Council, for example Building Regulations approval. You will need to carry out your own checks to determine whether any other consents or permissions are required.

For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If, in general, you wish to know more about Building Regulation approval and the Building Control Services offered by Arun District Council please

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