



Mr Antonio Betes
5 Larchfield Close
Aldwick
West Sussex
PO21 4RB

Arun District Council
Arun Civic Centre
Maltravers Road
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West Sussex BN17 5LF
Planning General Enquiries
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Our Ref: AW/115/18/T
Your Ref:

Please ask for:
Amber Willard
01903 737500 x37445

Dear Mr Betes

9th May 2018

Town & Country Planning Act 1990 (as amended) s211 Notice
Application for Prior Notification of Work to Tree(s) in a Conservation Area

Development Works to trees
Location 5 Larchfield Close Aldwick

Thank you for your recent application which I received on 24th April 2018. It is being validated by Amber Willard who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please provide details of the works you require to 1No.Maple tree.

We are unable to provide advice on a planning application, however you may wish to contact our Arboricultuarlist (Mark.Warwick@arun.gov.uk) who may be able to advise you as to whether the tree is in a suitable condition.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **23rd May 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning