

Application for a Lawful Development Certificate for a Proposed use or development.
Town and Country Planning Act 1990: Section 192, as amended by section 10 of the Planning and
Compensation act 1991.

Town and Country Planning (Development Management Procedure) (England) Order 2015

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	
Suffix	
Property name	The Quest
Address line 1	Cypress Way
Address line 2	
Address line 3	
Town/city	Aldwick
Postcode	PO21 4DF
Description of site location must be completed if postcode is not known:	
Easting (x)	490527
Northing (y)	98536
Description	

2. Applicant Details

Title	Mr
First name	Ian
Surname	Oldfield
Company name	
Address line 1	The Quest
Address line 2	Cypress Way
Address line 3	
Town/city	Bognor Regis

2. Applicant Details

Country	United Kingdom
Postcode	PO21 4DF
Are you an agent acting on behalf of the applicant?	
Primary number	
Secondary number	
Fax number	
Email address	

☐ Yes ☐ No

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

☐ Yes ☐ No

If Yes, please give detailed description of all such operations (includes the need to describe any proposal to alter or create a new access, layout any new street, construct any associated hard-standings, means of enclosure or means of draining the land/buildings) and indicate on your plans (in the case of a proposed building the plan should indicate the precise siting and exact dimensions)

The proposal is for the creation of a self-contained annexe within the same building, sharing existing utility services, but enabling independent living space. Internal doors will remain to provide the separation and privacy. The proposal includes a new access door along the same side wall as the current main door. The applicants are a married couple now living separate lives and seek to remain under the same roof but with independent living space. The existing conservatory will be replaced by a garden room of very similar dimensions, to enable use throughout the year. The existing porch will be extended and the existing flat-roof utility reduced in size but provided with a tile roof to cover both access points. The work requires a single new access to the existing sewer within the drive to accommodate a new bathroom and w/c. No other changes to the drive are required, it will remain shared as existing.

Does the proposal consist of, or include, a change of use of the land or building(s)?

☐ Yes ☐ No

Has the proposal been started?

☐ Yes ☐ No

5. Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

The existing detached four-bedroom house was built under approval around 1939. It has undergone the addition of a conservatory and the rear kitchen extended with approval several decades ago. The changes proposed here are largely within the existing footprint and the property will remain occupied by a single family.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

If you consider the existing or last use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended) state which one:

C3 - Dwellinghouses

Information about the proposed use(s)

If you consider the proposed use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended), state which one:

C3 - Dwellinghouses

Is the proposed operation or use

☐ Permanent ☐ Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

The building changes appear to fall within permitted development and have minimal impact on the external appearance. The property will remain a single household with maintained existing services shared by a married couple seeking independent living. There is no change of use per se, save for the necessary addition of facilities to enable privacy and independence'

6. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☐ The applicant
☐ Other person

7. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	Please Select...
First name	
Surname	
Reference	Duty Planning Officer (female)

Date (Must be pre-application submission)

11/05/2020

Details of the pre-application advice received

Proposal appears acceptable in principle, subject to details and plans. Helpful to state that as a married couple you are simply seeking to live independently within the same household.

8. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

9. Interest in the Land

Please state the applicant's interest in the land

- ☐ Owner
☐ Lessee
☐ Occupier
☐ Other

10. Declaration

I/we hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)

11/05/2020