Arun District Council
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West Sussex BN17 5LF
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Mrs J Davies
2 Lichfield Gardens
Aldwick
West Sussex
PO21 3RB

Our Ref: AW/10/15/T

Please ask for:

Mrs J Chapman
01903 737657

27 January 2015

Dear Mrs Davies

Town & Country Planning Act 1990 (as amended)
Application for Works to Tree(s) on trees subject to a Tree Preservation Order (TPO)

Development Crown reduction by 25% to 2No. Weeping Willows

Location 2 Lichfield Gardens Aldwick,,

Thank you for your application received on 13th January 2015. I am writing to acknowledge that it was accepted as a valid application on 27th January 2015. On receipt of this letter if you have any concerns about the way that the Council has described your application you should contact the Case Officer: Mrs J Chapman, who will be dealing with your application, to discuss the matter.

The Council will publicise this application by means of a site notice on or near the application site and on our website. The notice needs to be displayed for not less than 21 days. During this time I hope you will do all that you can to ensure that it is not removed or defaced and that it remains in place for the officer to collect in due course beyonfd the 21 days. If there are any problems with regards to the site notice (e.g. vandalism), please contact your Case Officer.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 26th February 2015.

You can follow how your application is progressing on the Council's website:
www.arun.gov.uk/planning.

The Council aims to make as many decisions as possible before the end of the statutory determination period, which in this case will be 24th March 2015. However, this is not always possible for a number of reasons, including on-going negotiations or the scheduling of Development Control Committees.

If you have not received a decision by 24th March 2015 or agreed in writing to extend the time in which the Council make a decision, you have 28 days in which to appeal to the Secretary of State. Your appeal (under the Town & Country Planning Act as amended by the 2012 Regulations) would be that the Council has failed to make a decision and you would be asking a Government Planning Inspector to make the decision instead. You can do this on a form which you can get from the Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN or from the planning portal website www.planningportal.gov.uk/planning/appeals/.

If you allow the Authority extra time to make a decision on your application, and you disagree with the decision, you will still be able to appeal within 28 days from the date the decision was issued.

Finally, can I remind you that it a criminal offence to carry out, allow or authorise works to trees protected by a Tree Preservation Order without first having the Councils consent. Anyone found guilty of works that are likely to destroy a protected tree is liable, if convicted in the Magistrates' Court, to a fine up to £20,000. In serious cases a person may be committed for trial in the Crown Court and, if convicted, liable to an unlimited fine.

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Please do not hesitate to contact the Case Officer if you have any queries.

Yours sincerely



Karl Roberts
Assistant Director Planning & Economic Regeneration

Please note: When an application is submitted online or with an email address in the agent details, most correspondence, including the decision notice will be sent by email. It is therefore important that you inform us if you make any change to your email address during the course of this application.