



Dr N Ingram
Speedwell
53 Kingsway
Aldwick
West Sussex
PO21 4DN

Arun District Council
Arun Civic Centre
Maltravers Road
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West Sussex BN17 5LF
Planning & Building Control General Enquiries
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Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: AW/109/14/T
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Dr Ingram

15th April 2014

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012
Application for Works to Tree(s) on trees subject to a Tree Preservation Order (TPO)

Development Fell 1 No Cherry tree, 2 No Bay trees, 2 No Conifer trees, 1 No Hawthorn tree, 1 No Yew tree, 1 No Holly tree, 1 No Irish Yew tree, 1 No Elder tree, 1 No Ash tree and various surgery to other trees.

Location Speedwell 53 Kingsway Aldwick

Thank you for your recent application which I received on 2nd April 2014. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

In front garden, number 5, please specify the various trees and shrubs that are being reduced back to 1.8 metres in height.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/main.cfm?type=HELPWITHMAKINGAPLA>. If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **29th April 2014** or your application will be returned to you as incomplete and you will have to resubmit if you wish to proceed with the development. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Karl Roberts
Assistant Director Planning & Economic Regeneration