

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk

To register to receive notification of planning applications in your area please go to [Planning application finder \(arun.gov.uk\)](#).



Our priorities...

 Improving the wellbeing of Arun	 Delivering the right homes in the right places	 Supporting our environment to support us	 Fulfilling Arun's economic potential	 
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From: Emma Morrison [REDACTED]
Sent: 20 November 2025 14:22
To: Hebe Smith <Hebe.Smith@arun.gov.uk>
Subject: RE: Application AL/98/25/PL - Shop Around The Clock And Aldingbourne Post Office, Westergate Street

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Hi Hebe,

I am told that the lift takes 30 seconds to go up or down. It would not be continuous but would be used periodically and kept up or down while cages are moved into the BOH area or unloaded from the truck as applicable. I expect that there would be several minutes between trips.

Deliveries which utilise the lift would only take place during daytime hours, I believe these would be between 7 am and 8 pm.

Finally, the lift has not yet been installed.

Kind regards,

Emma Morrison

Planner – Planning

My working days are Tuesday to Friday

[Redacted]
[Redacted]

First Floor | South Wing | Equinox North | Great Park Road | Almondsbury | Bristol | BS32 4QL



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From: Hebe Smith <Hebe.Smith@arun.gov.uk>

Sent: 19 November 2025 10:00

To: Emma Morrison [Redacted]

Subject: RE: Application AL/98/25/PL - Shop Around The Clock And Aldingbourne Post Office, Westergate Street

Good morning,

Thank you for getting back to me. Would the lift be in continuous use for 25 minutes, or would the lift be use in short bursts over a 25 period? If the operation would not be continuous, do you know how long the lift would take to complete a single movement up or down? Also, could you give an idea of when these deliveries would arrive? Finally, is the lift already in situ?

Kind regards,

Hebe Smith (she/her)

Senior Planning Officer, Planning Department

T: 01903 737626

E: hebe.smith@arun.gov.uk

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From: Emma Morrison [REDACTED]
Sent: 12 November 2025 12:02
To: Hebe Smith <Hebe.Smith@arun.gov.uk>
Subject: RE: Application AL/98/25/PL - Shop Around The Clock And Aldingbourne Post Office, Westergate Street

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Hi Hebe,

Sorry for the delay in my reply. I have now been able to get some details on the frequency and duration of deliveries.

The equipment will only be used to facilitate deliveries which take place 6 days a week.

- A fresh/ ambient delivery 20/25 mins (Sunday/Tuesday/Friday) .
- A fresh/frozen delivery 15/20 mins (Monday/Wednesday/ Saturday)

As you can see, there is only one delivery a day and the lift will be in use for no more than 25 minutes.

I hope that helps.

Kind regards,

Emma Morrison
Planner – Planning
My working days are Tuesday to Friday
[REDACTED]
[REDACTED]

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From: Hebe Smith <Hebe.Smith@arun.gov.uk>

Sent: 05 November 2025 14:39

To: Emma Morrison [REDACTED]

Subject: Application AL/98/25/PL - Shop Around The Clock And Aldingbourne Post Office, Westergate Street

Good afternoon,

I haven't yet heard from our environmental health team following the information you sent over about the noise impact of the proposed scissor lift. However, it might help the assessment of the application if you could give an idea when and for how long each day the scissor lift would in operation?

I look forward to hearing from you.

Kind regards,

Hebe Smith (she/her)

Senior Planning Officer, Planning Department

T: 01903 737626

E: hebe.smith@arun.gov.uk

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