



Mr Tim Rodway
Rodway Planning Consultancy
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Arun District Council
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**Our Ref: AL/95/13/
Your Ref:**

**Please ask for:
Mrs J Grieves
01903 737711 x 37448**

Dear Mr Rodway

13th December 2013

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2010 (as amended)
Application for Planning Permission**

Development Outline planning application for 3 no. detached houses with garaging - This is a Departure from the Development Plan
Location Land west of Oaktrees Fontwell Avenue Aldingbourne

Thank you for your recent application which I received on 9th December 2013. It is being validated by Mrs J Grieves who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

The legal agreement submitted has not been signed. Please submit a signed legal agreement
Affordable Housing Legal Fee

I have received a legal agreement as part of your planning application submission but I have not received the appropriate legal fee of £200. This is a Local Validation Requirement and the purpose of this agreement is to secure the required affordable housing financial contribution.

Full details of the affordable housing policy and in particular the requirements relating to schemes of 1-6 housing units can be found in the Local Validation Requirements and also on the Council's website at the following link:

<http://www.arun.gov.uk/main.cfm?type=AFFORDABLEHOUSINGP>

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/main.cfm?type=HELPWITHMAKINGAPLA>. If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **27th December 2013** or your application will be returned to you as incomplete and you will have to resubmit if you wish to proceed with the development. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Karl Roberts', with a stylized flourish underneath.

Karl Roberts
Assistant Director Planning & Economic Regeneration