Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail:planning@arun.gov.uk
website: www.arun.gov.uk/planning

Woodsmen Tree Services
137 North Bersted Street
Bersted
Bognor Regis
PO22 9AG

Please ask for:	Zoe Toppin
Email:	zoe.toppin@arun.gov.uk
Telephone:	01903 737889
Our Ref:	AL/92/21/T
Your Ref:	
Date:	7th July 2021

Dear Dr Walker,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012

Application for Works to Trees(s) subject to a Tree Preservation Order(TPO)

Development:	Oak (T1) - crown reduction and crown lift. It is recommended to complete a 30% crown reduction (2.5-3.5m) and crown lift to keep the branches off the footpath and away from the road (5m). This will leave a span of 14-16m and height of 18-20m
Location:	17 Ivy Close Westergate Aldingbourne PO20 3RF

Thank you for your application which was received on 5th July 2021. I am writing to acknowledge that it was accepted as a valid application on 5th July 2021. On receipt of this letter, if you have any concerns about the way that the Council has described your application you should contact the case officer: Zoe Toppin, who is dealing with your application.

The Council will publicise this application by means of a site notice on or near the application site and on our website. **The notice needs to be displayed until the date indicated on it for comments to be made by and for not less than 21 days.** After this period it can be removed. If there are any problems with regards to the site notice (e.g. vandalism), please contact the case officer.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 5th August 2021. You can follow how your application is progressing on the Council's website: https://www.arun.gov.uk/weekly-lists

The Council aims to make as many decisions as possible before the end of the statutory determination period, which in this case will be 30th August 2021. However, this is not always possible for a number of reasons, including on-going negotiations or the scheduling of Planning Committees.

If you have not received a decision by 30th August 2021 or agreed in writing to extend the time in which the Council make a decision, you may appeal to the Secretary of State. Your appeal (under Regulation19 of the Town & Country Planning(Tree Preservation) (England) Regulations 2012) would be that the Council has failed to make a decision and you would be asking a Government Planning Inspector to make the decision instead. You can do this on a form which you can get from the Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN or from the Planning Inspectorate: https://www.gov.uk/government/publications/tree-preservation-order-appeal-form/

If you allow the Council extra time to make a decision on your application, and you disagree with the decision, you will still be able to appeal within 28 days from the date the decision was issued.

Finally, can I remind you that it is a criminal offence to carry out, allow or authorise works to trees protected by a Tree Preservation Order without first having the Council's consent. Anyone found guilty of works that are likely to destroy a protected tree is liable, if convicted in the Magistrates' Court to a fine up to £20,000. In serious cases a person may be committed for trial in the Crown Court and if convicted, liable to an unlimited fine.

Please do not hesitate to contact the case officer on the above details if you have any questions or queries. If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely

Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to https://www.arun.gov.uk/planning and click into Local Planning Application Finder.