



Mr M Gregory
The Long House
Nyton Road
Eastergate
West Sussex
PO20 3UP

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: AL/90/12/

Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

10th September 2012

Dear Mr Gregory

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2010 (as amended)

Application for Householder Planning Permission

Development Replacement of 8 No sash windows to the front elevation
Location The Long House Nyton Road Eastergate

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

No fee accompanied your application as is required by the Regulations. I suggest that the required fee is £150 and would be grateful if you would forward a cheque for this amount to me as soon as possible. (Please note that cash can no longer be accepted at these offices)

I require 1 electronic or 3 paper copies of a location plan in accordance with the guidance notes available on our website detailed below (click on National List). Please provide another named road.

I require 1 electronic or 3 paper copies of a block/site plan in accordance with the guidance notes available on our website detailed below (click on National List).

This application requires a Flood Risk Assessment. Please refer to the guidance notes available on our website detailed below (click on Local List)

Please provide existing and proposed floor plans and elevations showing what windows will be replaced or please provide photos of the windows that will be replaced along with the manufacturers specifications of the windows.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **24th September 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

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**Our Ref: AL/90/12/
Your Ref:**

**Please ask for:
Mrs D Johnson
01903 737762**

Dear Mr Gregory

24th August 2012

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2010 (as amended)**

Application for Planning Permission for Works or Extension to a Dwelling

Development Replacement of 8 No sash windows to the front elevation
Location The Long House Nyton Road Eastergate

Thank you for your recent application which I received on 23rd August 2012. It is being dealt with by Mrs D Johnson who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

This application requires a Flood Risk Assessment. Please refer to the guidance notes available on our website detailed below (click on Local List)

I require 1 electronic or 3 paper copies of a block/site plan in accordance with the guidance notes available on our website detailed below (click on National List).

I require 1 electronic or 3 paper copies of a location plan in accordance with the guidance notes available on our website detailed below (click on National List). Please provide another named road.

Please provide existing and proposed floor plans and elevations showing what windows will be replaced or please provide photos of the windows that will be replaced along with the manufacturers specifications of the windows.

No fee accompanied your application as is required by the Regulations. I suggest that the required fee is £150 and would be grateful if you would forward a cheque for this amount to me as soon as possible. (Please note that cash can no longer be accepted at these offices)

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If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **7th September 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

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