

[REDACTED]

From: Julie Grieves
Sent: 17 June 2022 09:25
To: JACKY SHUREY [REDACTED]
Subject: RE: AL/84/20/PD Workshop, Hales Barn Farm

Good morning Jacky,

Thanks for the email and attachments.

I have issued a Liability Notice with Self Build Relief.

Please just remember that you must submit a Form 6 Commencement Notice prior to any works, including demolition and a Form 7 Part 2 within 6 months of completion.

Kind regards,
Julie

Julie Grieves
Community Infrastructure Levy Officer

T: 01903 737500 ext.37448
E: julie.grieves@arun.gov.uk



Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF

Note: I occasionally send emails outside of working hours. If this arrives outside your normal working hours, please do not feel compelled to respond immediately

From: JACKY SHUREY [REDACTED]
Sent: 16 June 2022 15:07
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: Re: AL/84/20/PD Workshop, Hales Barn Farm

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Dear Julie,

This is a true Self-build as in I am in charge of the admin and I am not sure if I have sent you all the relevant paperwork you require!

I have attached Form 5, Notice of Chargeable Development, together with the location plan, block plan and proposed floor plan. I can supply an electricity bill if required. I have completed the form to the best of my knowledge.

I have also attached Form 2 and Form 7 Part 1 as requested.

Kind regards,

Jacky Shurey

From: Julie Grieves <Julie.Grieves@arun.gov.uk>
Sent: 14 June 2022 09:26
To: JACKY SHUREY [REDACTED]
Cc: Maria Tomalova <Maria.Tomalova@arun.gov.uk>
Subject: RE: AL/84/20/PD Workshop, Hales Barn Farm

Dear Ms Shurey,

Thank you for your email. I have been forwarded your email from the case officer as I am dealing with the CIL aspect.

As this is a 'PD' application, you need to submit a Form 5 Notice of Chargeable Development.
[form_5_notice_of_chargeable_development.pdf \(planningportal.co.uk\)](https://www.planningportal.co.uk/forms/5/form_5_notice_of_chargeable_development.pdf)

If you could send this along with the Form 2 and Form 7 Part 1 as soon as possible, I can process this and forward a Liability Notice. Once you are in a position to start, please forward Form 6. Please do not commencement any works without submitting these forms and receiving an acknowledgement for the Form 6 Commencement Notice.

Please confirm the amount of floor area to be demolished and the amount to be constructed. If you are planning to deduct the existing floor space from the total, please forward in use proof. Utility bills or sworn statements. If this can not be provided, we will not be able to deduct the existing floor space. However, if you are applying for Self Build Relief, your CIL amount will reduce to zero anyway.

I look forward to hearing from you,

Kind regards,
Julie

Julie Grieves
Community Infrastructure Levy Officer



T: 01903 737500 ext.37448
E: julie.grieves@arun.gov.uk

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From: Maria Tomalova <Maria.Tomalova@arun.gov.uk>
Sent: 13 June 2022 16:58
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: FW: AL/84/20/PD Workshop, Hales Barn Farm

Hi Julie,

I believe, you will be able to give them an answer.

Thank you

Maria

Maria Tomalova
Senior Planning Officer
Directorate of Place



T: 01903 737510
E: maria.tomalova@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk

From: JACKY SHUREY <[REDACTED]>
Sent: 13 June 2022 07:36
To: Maria Tomalova <Maria.Tomalova@arun.gov.uk>
Subject: AL/84/20/PD Workshop, Hales Barn Farm

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Dear Maria,

My husband and I have decided to take on this project as a Self Build and will forward you the CIL Forms Nos. 2, 6 and 7 before we start work.

The final detailed plans are being drawn up for Building Control but I am unsure whether you need to approve these drawings before they are submitted to them. Please could you let me know if you need to see them or any other paperwork apart from the CIL forms.

My very kind regards,

Jacky Shurey

<http://www.arun.gov.uk>

DX 57406 Littlehampton

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