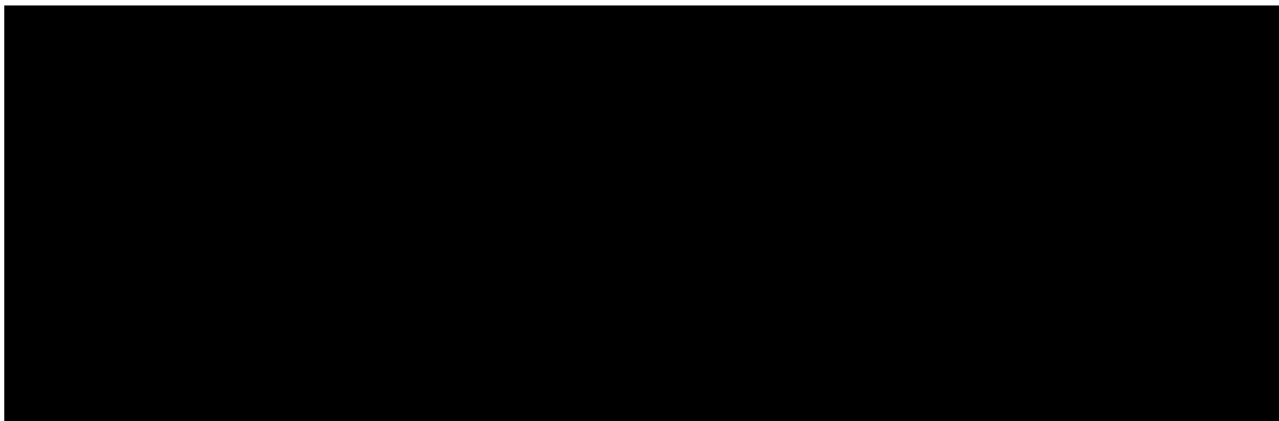
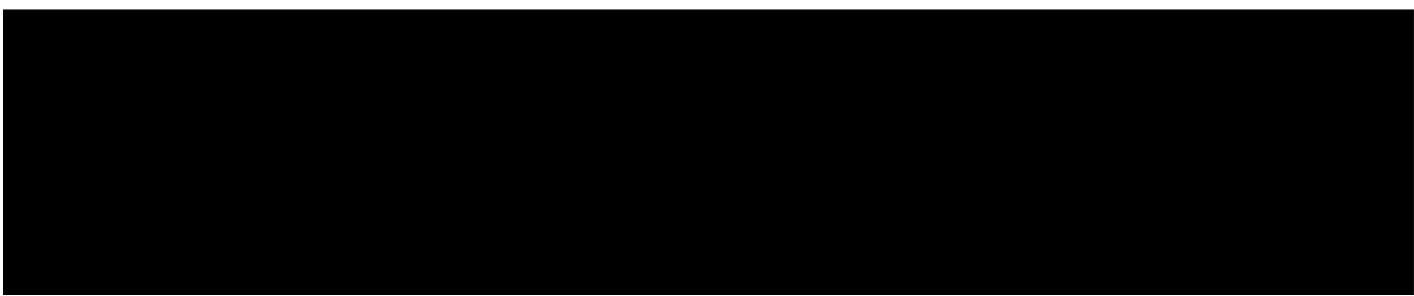




Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF

From: Jade Smith [REDACTED]
Sent: 27 July 2021 14:16
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Cc: Guy Kemp [REDACTED]
Subject: RE: AL/83/21/PL - Land ad to 1 Hook Lane, Adlingtons.

CAUTION: This email originated from outside of the organisation. You should take extra care when clicking links or opening attachments - if you are unsure the content is safe contact the IT Helpdesk before clicking or opening.

Good afternoon Julie,

Thank you for your email, please see below our responses in red.

1. Please confirm whether you intend to apply for any relief. Parts 5 (c and d) have not been completed. Please forward amended forms accordingly and if you are applying for relief, you can forward this along with a completed Form 2 Assumption of Liability (although this doesn't need to be submitted until before commencement, it will not show the relief on the Liability Notice that is sent if the application is approved).
-- please see the amended form attached.
2. Please confirm a contact address and email for the applicant. All notices must be sent direct to the relevant parties.
-- Applicant address/email:-
Spar Somercotes, Keeling Street, North Somercotes, Louth, Lincolnshire, LN11 7QT / [REDACTED]
3. You have indicated that you are demolishing existing buildings. To enable me to offset this floor area, you must provide proof that they have been in lawful use for a period of 6 months (continuous) within the last 3 years. Details can be found on our FAQ at www.arun.gov.uk/cil

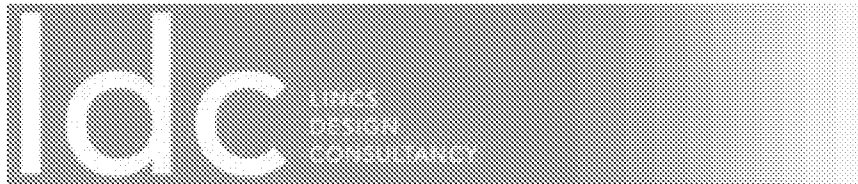
- The existing garage was used by the dwelling & the storage building was used by the shop – please advise with regards proof, if needed.

If you have any queries or require anything further, please do not hesitate to contact us.

Kind regards,

Jade Smith
Practice Manager

W : www.lincadesignconsultancy.co.uk
Louth : 12 Vickers Lane | Louth | Lincolnshire | LN11 9PJ



Lincolns Design Consultancy Update on Covid-19

LDC are adapting to serve our existing, new and prospective clients with your projects and provide help and assistance wherever we can.

In accordance with current Government guidance LDC have conducted a full risk assessment within our offices to ensure a safe staff environment at all times.

Until further notice our offices are open to the public by appointment only and where possible office meetings / consultations are to be conducted over the telephone / video conferencing.

We are able to carry out site visits / property surveys where it is safe to do so and social distancing can be maintained, in line with LDC's safe working procedures.

Please do not hesitate to contact our office on [REDACTED] with any enquiries.

We are committed to protecting and respecting your privacy. Your personal information will only be used to deliver services you have requested from us, and to meet our legal responsibilities. We will not share your information with any other organisation for marketing, market research or commercial purposes. Our privacy notice is reviewed and updated regularly. A copy is available on request or via our web site.

Lincolns Design Consultancy is a limited company registered in England and Wales. Registered number: 05952975. Registered office: 12 Vickers Lane, Louth, Lincolnshire, LN11 9PJ. VAT registration no: 894 6118 87.

From: Julie Grieves <Julie.Grieves@arun.gov.uk>

Sent: 15 July 2021 10:02

To: LDC General Enquiries [REDACTED]

Subject: AL/83/21/PL - Land adj to 1 Hook Lane, Aldingbourne.

Dear Mr Kemp,

I hope this email finds you safe and well.

I am emailing today with regards to the above application and CIL. I just have a couple of points to check/confirm

1. Please confirm whether you intend to apply for any relief. Parts 5 (c and d) have not been completed. Please forward amended forms accordingly and if you are applying for relief, you can forward this along with a completed Form 2 Assumption of Liability (although this doesn't need to be submitted until before commencement, it will not show the relief on the Liability Notice that is sent if the application is approved).
2. Please confirm a contact address and email for the applicant. All notices must be sent direct to the relevant parties.
3. You have indicated that you are demolishing existing buildings. To enable me to offset this floor area, you must provide proof that they have been in lawful use for a period of 6 months (continuous) within the last 3 years. Details can be found on our FAQ at www.arun.gov.uk/cil

I look forward to hearing from you.

Kind regards,
Julie



Julie Grieves - | Community Infrastructure Levy Officer (CIL), Planning Department, Directorate of Place, Arun District Council |
(Working days Monday, Tuesday & Wednesday 9.00am-18.00pm & Thursday & Friday 9.00am-2.45pm)
Internal: 37448 | External: +44 (0) 1903 737711 | E-mail: julie.grieves@arun.gov.uk
Visit Arun's web site at www.arun.gov.uk P Save the environment - think before you print.

<http://www.arun.gov.uk>

DX 57406 Littlehampton

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