



Arun District Council
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Tel: 01903 737756
www.arun.gov.uk

Application for Approval of Details Reserved by Condition

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	
Suffix	
Property Name	The Square House
Address Line 1	Hook Lane
Address Line 2	
Address Line 3	West Sussex
Town/city	Aldingbourne
Postcode	PO20 3TS

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
492653	105378
Description	

Applicant Details

Name/Company

Title

Mr

First name

Allan

Surname

Taylor

Company Name

Address

Address line 1

The Square House

Address line 2

Hook Lane

Address line 3

Town/City

Aldingbourne

County

West Sussex

Country

United Kingdom

Postcode

PO20 3TS

Are you an agent acting on behalf of the applicant?

- ☐ Yes
- ☒ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

Proposed construction of an orangery to the rear of the dwelling, single storey side extension, 2 No. dormers and internal alterations to the existing house and outbuilding (granary). Listed Building Consent has already been granted for these proposals ref: AL/10/25/L.

Reference number

AL/9/26/S73

Date of decision (date must be pre-application submission)

08/04/2026

Please state the condition number(s) to which this application relates

Condition number(s)

3 Prior to the commencement of works above ground level to the proposed orangery or single storey side extension, a 1 square metre sample panel of flintwork and brick work shall be constructed on the site. This sample will be inspected by the Local Planning Authority's Conservation Officer and photographic evidence of the sample panel along with details of the mortar mix will be submitted to and approved in writing by the Local Planning Authority (via the relevant application). Once approved, the work can proceed and the details so approved will be used within the construction of both the orangery and side extension.

Reason: To preserve the appearance and special character of the building for the future in accordance with Arun Local Plan policies HER SP1 and HER DM1 and the NPPF.

4 Other than the flintwork which is addressed at Condition 3 of this consent, all other materials and finishes of the external walls and roof of the extensions hereby permitted shall match in colour and texture those of the existing building.

Has the development already started?

☒ Yes

☐ No

If Yes, please state when the development was started (date must be pre-application submission)

10/08/2026

Has the development been completed?

☐ Yes

☒ No

Part Discharge of Conditions

Are you seeking to discharge only part of a condition?

- ☐ Yes
- ☒ No

Discharge of Conditions

Please provide a full description and/or list of the materials/details that are being submitted for approval

1m2 sample panel of flintwork including brick quoins and surrounding face brickwork. This is made up of field flints with a mixture of knapped and unknapped laid in random coursing. The morat has been made up of 2.5 restoration sand and .5 sand and 1nr hydraulic lime. The bricks have been sourced to best match the existing facework on site.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
- ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
- ☐ The applicant
- ☒ Other person

If Other has been selected, please provide contact details:

Title

First name

***** REDACTED *****

Surname

***** REDACTED *****

Phone Number

***** REDACTED *****

Email

***** REDACTED *****

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
- ☒ No

Declaration

I/We hereby apply for Approval of details reserved by a condition (discharge) as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Adam Chan

Date

14/09/2026