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**Our Ref: AL/78/12/
Your Ref:**

**Please ask for:
Miss K Garner
01903 737500 x 37467**

Dear Mr Maniar

20th July 2012

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2010 (as amended)
Application for Planning Permission**

Development Permission to retain earth bund.
Location Nyton Stables & Land at Aldingbourne Farm Shop Church Road Aldingbourne

Thank you for your recent application which I received on 18th July 2012. It is being dealt with by Miss K Garner who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please provide 1 electronic or 3 paper copies of proposed elevations in accordance with the guidance notes available on our website detailed below (click on National List).

Please provide a Design and Access Statement in accordance with the guidance notes available on our website detailed below (click on National List).

Please submit 1 electronic or 3 paper copies of proposed sections to include the materials used in accordance with the guidance notes on our website as detailed below (click on Local List)

Please submit 1 electronic or 3 paper copies of a Planning Statement in accordance with the guidance notes available on our website detailed below (click on Local List).

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **3rd August 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

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