



South Eastern Planning Services Ltd
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Arun District Council
Arun Civic Centre
Maltravers Road
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Planning General Enquiries
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website: www.arun.gov.uk/planning

Our Ref: AL/72/18/CLE
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr Gray

16th July 2018

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015: Article 39

Application for Lawful Development Certificate for an Existing Use or Operation or Activity including those in breach of a planning condition.

Development Lawful development certificate for the use of an annexe as an existing single family dwellinghouse.
Location Evergreens Level Mare Lane Fontwell

Thank you for your recent application which I received on 19th June 2018. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Location Plan Amend

Please provide two named roads.

Two south elevations have been provided. Please provide a north elevation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **30th July 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning