

[REDACTED]

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF

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**From:** Phil Hamblin [REDACTED]  
**Sent:** 04 October 2021 12:48  
**To:** Julie Grieves <Julie.Grieves@arun.gov.uk>  
**Cc:** Richard Brooks [REDACTED] AMANDA BROOKS [REDACTED]  
**Subject:** RE: Planning Consultation on: AL/66/21/PL

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Dear Julie

Further to issue of the planning approval for the site on land south of Sundown (AL/66/21/PL) please find attached a copy of the commencement notice form 6. (11 October 2021)

Form 7 (Self build Exemption Claim Form Part 1) has been previously issued and the attached form now covers Step 3 of Form 7.

We trust this completes the CIL forms until Part 2 of Form 7 is required (within 6 months of completion)

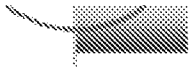
Should you require any additional information please do not hesitate to contact us.

Regards  
Phil Hamblin | Eng M.I.C.E. AMIStructE

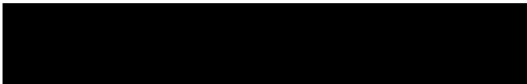


# H J Concepts Ltd

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**From:** Julie Grieves <[Julie.Grieves@arun.gov.uk](mailto:Julie.Grieves@arun.gov.uk)>  
**Sent:** 29 September 2021 16:30  
**To:** Phil Hamblin   
**Cc:** Richard Brooks   
**Subject:** RE: Planning Consultation on: AL/66/21/PL

That makes sense. The CIL ref is 1068 but once it's been approved, I will send a Liability Notice out for this application.

Many thanks  
Julie

**Julie Grieves**  
Community Infrastructure Levy Officer

**T:** 01903 737500 ext.37448  
**E:** [julie.grieves@arun.gov.uk](mailto:julie.grieves@arun.gov.uk)

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**From:** Phil Hamblin   
**Sent:** 29 September 2021 16:20  
**To:** Julie Grieves <[Julie.Grieves@arun.gov.uk](mailto:Julie.Grieves@arun.gov.uk)>  
**Cc:** Richard Brooks   
**Subject:** RE: Planning Consultation on: AL/66/21/PL

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Hi Julie

It has been approved by the planning committee, but we are awaiting sign off from the Arborist for one last item. He then needs to inspect the protection fencing, hence the previous question. I appreciate we cannot issue the CIL Form 6 till approved.

Once we have this I will email you to confirm previous application will not be implemented.

Do we have to wait for approval before the CIL Number is issued.

Sorry tried to ring but couldn't get through. [REDACTED]

Regards

Phil Hamblin | Eng M.I.C.E. AMIStructE

  
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**From:** Julie Grieves <[Julie.Grieves@arun.gov.uk](mailto:Julie.Grieves@arun.gov.uk)>

**Sent:** 29 September 2021 16:13

**To:** Phil Hamblin [REDACTED]

**Cc:** Richard Brooks [REDACTED]

**Subject:** RE: Planning Consultation on: AL/66/21/PL

Hi,

It doesn't look like this application has had a decision yet?

If it has, let me know and I'll look into why the system hasn't been updated!

If you are not proposing to commence the previous application (AL/62/19/PL), if you confirm that in an email, I can make a note on the file and the Demand Notice from the above application is sent only.

Regards,  
Julie

**Julie Grieves**  
Community Infrastructure Levy Officer  
**T:** 01903 737500 ext.37448  
**E:** [julie.grieves@arun.gov.uk](mailto:julie.grieves@arun.gov.uk)



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**From:** Phil Hamblin [REDACTED]  
**Sent:** 29 September 2021 16:08  
**To:** Julie Grieves <[julie.grieves@arun.gov.uk](mailto:julie.grieves@arun.gov.uk)>  
**Cc:** Richard Brooks [REDACTED]  
**Subject:** RE: Planning Consultation on: AL/66/21/PL

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Hi Julie

Are you able to provide us with a CIL Liability Notice Reference. The previous one is linked to the previous planning application AL/62/19/PL CIL Ref 986

Many thanks

Regards  
Phil Hamblin | Eng M.I.C.E. AMIStructE



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**From:** Julie Grieves <[Julie.Grieves@arun.gov.uk](mailto:Julie.Grieves@arun.gov.uk)>

**Sent:** 29 September 2021 15:51

**To:** Phil Hamblin [REDACTED] Daniel Vick <[Daniel.Vick@arun.gov.uk](mailto:Daniel.Vick@arun.gov.uk)>; Maria Tomalova <[Maria.Tomalova@arun.gov.uk](mailto:Maria.Tomalova@arun.gov.uk)>

**Subject:** RE: Planning Consultation on: AL/66/21/PL

Dear Mr Hamblin,

Thank you for your email.

I do not think erecting a fence will constitute commencement for CIL purposes.

I have attached a link to the Planning Legislation. Section 56(4) explains what does constitute commencement. The CIL Regulations state that commencement for CIL is the same as for Planning.

<https://www.legislation.gov.uk/ukpga/1990/8/section/56>

I hope this helps  
Julie

**Julie Grieves**  
Community Infrastructure Levy Officer

**T:** 01903 737500 ext.37448

**E:** [julie.grieves@arun.gov.uk](mailto:julie.grieves@arun.gov.uk)



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**From:** Phil Hamblin [REDACTED]

**Sent:** 29 September 2021 14:49

**To:** Daniel Vick <[Daniel.Vick@arun.gov.uk](mailto:Daniel.Vick@arun.gov.uk)>; Maria Tomalova <[Maria.Tomalova@arun.gov.uk](mailto:Maria.Tomalova@arun.gov.uk)>; Julie Grieves <[Julie.Grieves@arun.gov.uk](mailto:Julie.Grieves@arun.gov.uk)>

**Subject:** Planning Consultation on: AL/66/21/PL

**Importance:** High

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Dear Daniel, Maria, Julie

Prior to the committee we discussed the condition below.

Due to fuel shortages a local contractor has availability to erect the fencing this week, so Mark can inspect next week, ahead of any pre-commencement of engineering and construction works.

Would you consider this works commencement of the application or protection works. This is an important question as it impacts the CIL form 6 and the pending approval. It does say "Pre-commencement", but

Before the site is occupied or any machinery is introduced to the site or demolition work or construction work or alterations to existing ground levels takes place a PRE-COMMENCEMENT Site Meeting is to take place between the Planning Authority's Tree Officer and the Arboricultural Expert representing the site owner(s) - at this meeting all protective fencing will be inspected to verify it is 'Fit for Purpose' as required under British Standard 5837:2012.

*Reason: To comply with BS5837 and to ensure that retained trees are afforded due respect and appropriate levels of protection such that their ongoing health and vitality is not compromised, and they can continue to enhance the landscape and amenity of the area and with policy ENV DMA of the Arun Local Plan. This is required to be a pre-commencement condition because it is necessary to verify the fitness of protective fencing and ground protection measures prior to commencement of the proposed works.*

Regards

Phil Hamblin | Eng M.I.C.E. AMI StrucE

  
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