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Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF
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From: Mark Warwick <Mark.Warwick@arun.gov.uk>

Sent: 07 June 2021 11:02

To: Chris Southcott [REDACTED]

Subject: Springfield Hook Lane, Aldingbourne - AL/64/20/PL. PRE-COMMENCEMENT SITE MEETING – Friday 4th June 2021

Dear all,

I write to confirm the outcomes from pre-commencement site meeting (**condition 5**).

The meeting was attended by Nick Dorrington (Dorrington Groundworks/Contractor) and myself.

Reference is made to the approved plan: Tree Retention and Protection Plan, dwg.no. LLD1680-ARB-DWG-002, Rev 08.

Outcomes

1. **Tree Protective Fencing (TPF)** has been installed and while not entirely located as per the plan, represents a well-intentioned attempt to respect retained trees during construction. That said, it is not entirely 'fit for purpose' and falls short of the approved plan (location) and method statement (structure). This reminds us of the importance of early active input from the project arboricultural consultant. The following is a list of anomalies with the fencing:
 - Does not appear to fully respect Root Protection Areas (RPAs).
 - HERAS panels sat in block-trays where they ought to be mounted on a rigid scaffold framework. Note: I would be comfortable with the default specification (BS5837:2012, figure 2) as described, being relaxed along the S boundary to the extent that panels may be secured in pinned block-trays with back stays.
 - All fencing panels to be affixed with day-glo tape. AMS para 5.15
 - All-weather notices to be affixed at regular intervals. AMS para 5.16
2. **Ground Protection Zone** – rear of plots 2-5 incl. What is occurring here? Assumed to be patio/hard surface installation. Arboricultural oversight required. Suggest installing TPF at full extent of RPA unless ground protection (AMS para 5.21) is installed as part of pre-commencement requirement.
3. **Supervision / Reporting Procedures** – AMS para 5.20. Also to consider works within Tree Protection Zone (Manual Excavation). Arboricultural oversight required.

Recommendation

Clear photographic evidence of the necessary refinements and brief written report confirming the same, from the project arboriculturist - will need to be submitted for approval prior to commencement.

Kind regards,

Mark Warwick
Tree Officer, Greenspace Team

T: 01903 737974

E: mark.warwick@arun.gov.uk



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From: Mark Warwick
Sent: 02 June 2021 14:35
To: Chris Southcott

Subject: Springfield Hook Lane, Aldingbourne - AL/64/20/PL

PRE-COMMENCEMENT SITE MEETING – Friday 4th June 2021 at 10:00am.

Thank you for arranging this meeting.

I confirm my attendance and look forward to assessing the approved tree protection measures.

If they are correctly located and installed, and we agree on a supervision/reporting schedule - I will be able to promptly send a confirmatory email to the planning case officer (cc to all attendees), thus satisfying the requirements of **condition 5**.

Should any of the tree protection measures be outstanding or incomplete, then clear photographic evidence of the necessary refinements and brief written report confirming the same, from your project arboriculturist - will need to be submitted for approval prior to commencement.

Kind regards,

Mark Warwick
Tree Officer, Greenspace Team

T: 01903 737974
M: 07766 510123
E: mark.warwick@arun.gov.uk



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From: Chris Southcott [REDACTED]
Sent: 02 June 2021 13:46
To: Mark Warwick <Mark.Warwick@arun.gov.uk>; richard [REDACTED]

Subject: RE: Springfield Hook Lane, Aldingbourne - AL / 64 / 20 / PL

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Mark,

Friday works.

Please confirm a convenient time and we will meet you there?

Chris Southcott Director 	Paddock View Calcot Mount Business Park Calcot Lane Curdridge, Southampton SO32 2BN www.imperialhomessouthern.co.uk 
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From: Mark Warwick <Mark.Warwick@arun.gov.uk>

Sent: 02 June 2021 13:14

Subject: RE: Springfield Hook Lane, Aldingbourne - AL / 64 / 20 / PL

Dear Richard and Chris

Thank you for your emails.

I will be undertaking site visits on Friday 4th June. Would that be a convenient day to attend and is there a particular time window that suits best?

Kind regards,

Mark Warwick
Tree Officer, Greenspace Team

T: 01903 737974

E: mark.warwick@arun.gov.uk

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From: richard [REDACTED]

Sent: 26 May 2021 14:02

To: Mark Warwick <Mark.Warwick@arun.gov.uk>

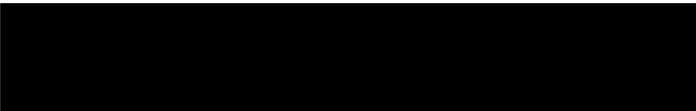
Subject: RE: Springfield Hook Lane, Aldingbourne - AL / 64 / 20 / PL

Hello Mark would it be possible to arrange a site visit for you to inspect the tree protect fencing that has been erected.

Kind Regards,

Richard Paine
Director

www.imperialhomessouthern.co.uk



Richard Paine
Director



Paddock View
Calcot Mount Business Park
Calcot Lane
Curtridge, Southampton SO32 2BN

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