

To

The Senior Planning Officer

Arun District Council

Sir

Planning application to install timber windows to replace disintegrating windows at Hopgarden Cottage, Westergate Street, Westergate PO20 3RJ

As a pensioner, I am unable to afford the additional cost of an agent to prepare this application and have, therefore, completed the application myself to the best of my ability. I request your understanding with this especially if I have committed any errors. I would be grateful if I could be advised of this in order that I can correct them.

I wonder if I am permitted to refer to a personal matter. Your kind permission in permitting this sympathetic installation will make a big difference to our health as the damp caused by the draughts from the damaged windows exacerbates my wife's breathing difficulties and my osteoarthritis.

Regards,

Yours faithfully,

S Jagdish

Hopgarden Cottage