



BDW Trading Limited
Tollbar House
Tollbar Way
Hedge End
Southampton
SO30 2UH

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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website: www.arun.gov.uk/planning

Our Ref: AL/39/18/A

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

Dear Miss Konecna

23rd April 2018

**Town & Country Planning (Control of Advertisement) (England) Regulations 2007 (as amended)
Application for Consent to Display an Advertisement(s)**

Development 1 No. non-illuminated fascia sign near entrance of site.

Location The Furlongs - sales office Hook Lane Aldingbourne

Thank you for your recent application which I received on 6th April 2018. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Location Plan Amend

Please submit 1 electronic or 3 paper copies of a location plan at a scale of 1:1250 or 1:2500 for rural areas. Further details of what must be included on the plan can be found in the National Validation Requirements. Please highlight the position of the proposed fascia sign.

No fee accompanied this submission. Please forward the fee of £132.00 to this office.

Please confirm the amended description is satisfactory.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **7th May 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning