



Elizabeth Lawrence Ltd
Woodend
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Our Ref: AL/31/15/PD
Your Ref:

Please ask for:
Mrs L Coney
01903 737711 x 37451

Dear Mrs Lawrence

8th April 2015

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (General Permitted Development) Order 1995 (As Amended) Schedule
2, Part 3

Application for Prior Notification for a commercial development

Development Prior notification under Class MB for change of use from agriculture to dwellinghouse
(Use Class C3)

Location Sack Lane Barn Sack Lane Lidsey

Thank you for your recent application which I received on 27th March 2015. It is being validated by Mrs L Coney who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

No fee accompanied your notification as is required.

Unfortunately, the Regulations do not allow for an exemption of the fee payable for a resubmission in this instance. (Please refer to Planning Practice Guidance - Fees for Planning Applications for confirmation)

<http://planningguidance.planningportal.gov.uk/blog/guidance/fees-for-planning-applications/>

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **22nd April 2015** or your application will be returned to you as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Karl Roberts
Assistant Director Planning & Economic Regeneration