



Richard Atkinson
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website: www.arun.gov.uk/planning

Our Ref: AL/30/19/HH

Your Ref:

**Please ask for:
Sian Eggington
0121 2341390**

Dear RJCA Chartered Architects

21st March 2019

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling**

Development Demolition of existing single storey rear extension.
Demolition of existing single storey side extension.
Demolition of existing detached garage
Reconstruction of existing rear extension
Construction of two storey side extension.

Location Stable Cottage Norton Lane Norton Aldingbourne

Thank you for your recent application which I received on 20th March 2019. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Demolition in a Conservation Area: As you are not proposing to demolish 150sqm or more you do not need to apply for demolition in a conservation area. With your permission we can remove this from your form.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **4th April 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther
Group Head of Planning